



CITY OF BELLBROOK

APPLICATION FOR ZONING AMENDMENT

15 EAST FRANKLIN STREET, BELLBROOK, OHIO 45305
 (937) 848-4666 WWW.CITYOFBELLBROOK.ORG

DATE RECEIVED ____/____/____ STAFF USE APPLICATION # _____

APPLICANT INFORMATION

PROPERTY OWNER _____ PHONE NUMBER _____
 OWNER ADDRESS _____
 APPLICANT NAME _____ PHONE NUMBER _____
 APPLICANT ADDRESS _____
 APPLICANT EMAIL _____

REQUEST INFORMATION

PROPERTY ADDRESS TO BE REZONED _____
 SUBDIVISION _____ LOT NUMBER _____ PARCEL ID _____
 PRESENT ZONING DISTRICT _____ PROPOSED ZONING DISTRICT _____
 PRESENT USE _____
 PROPOSED USE _____
 OTHER COMMENTS _____

SEE THE REVERSE OF THIS PAGE FOR ADDITIONAL INFORMATION TO BE INCLUDED WITH AN APPLICATION FOR ZONING AMENDMENT.

I UNDERSTAND THAT APPROVAL OF THIS APPLICATION DOES NOT CONSTITUTE APPROVAL FOR ANY ADMINISTRATIVE REVIEW, CONDITIONAL USE PERMIT, VARIANCE, OR EXCEPTION FROM ANY OTHER CITY REGULATIONS WHICH ARE NOT SPECIFICALLY THE SUBJECT OF THIS APPLICATION. I UNDERSTAND THAT APPROVAL OF THIS APPLICATION DOES NOT CONSTITUTE APPROVAL OF A BUILDING OCCUPANCY PERMIT. I UNDERSTAND FURTHER THAT I REMAIN RESPONSIBLE FOR SATISFYING REQUIREMENTS OF ANY PRIVATE RESTRICTIONS OR COVENANTS APPURTENANT TO THE PROPERTY.

I CERTIFY THAT I AM THE APPLICANT AND THAT THE INFORMATION SUBMITTED WITH THIS APPLICATION IS TRUE AND ACCURATE TO THE BEST OF MY KNOWLEDGE AND BELIEF. I UNDERSTAND THAT THE CITY IS NOT RESPONSIBLE FOR INACCURACIES IN INFORMATION PRESENTED, AND THAT INACCURACIES MAY RESULT IN THE REVOCATION OF THIS ZONING CERTIFICATE AS DETERMINED BY THE CITY. I FURTHER CERTIFY THAT I AM THE OWNER OR PURCHASER (OR OPTION HOLDER) OF THE PROPERTY INVOLVED IN THIS APPLICATION, OR THE LESSEE OR AGENT FULLY AUTHORIZED BY THE OWNER TO MAKE THIS SUBMISSION.

I CERTIFY THAT STATEMENTS MADE TO ME ABOUT THE TIME IT TAKES TO REVIEW AND PROCESS THIS APPLICATION ARE GENERAL. I AM AWARE THAT THE CITY HAS ATTEMPTED TO REQUEST EVERYTHING NECESSARY FOR AN ACCURATE AND COMPLETE REVIEW OF MY PROPOSAL; HOWEVER, AFTER MY APPLICATION HAS BEEN SUBMITTED AND REVIEWED BY CITY STAFF, I UNDERSTAND IT MAY BE NECESSARY FOR THE CITY TO REQUEST ADDITIONAL INFORMATION AND CLARIFICATION.

I HEREBY CERTIFY, UNDER PENALTY OF PERJURY, THAT ALL THE INFORMATION PROVIDED ON THIS APPLICATION IS TRUE AND CORRECT.

APPLICANT SIGNATURE _____ DATE ____/____/____

OFFICE USE ONLY		
APPLICATION FEE	PAYMENT TYPE	REVIEW AUTHORITY
\$ _____	CASH <input type="checkbox"/> CHECK <input type="checkbox"/> # _____	ADMINISTRATIVE, PLANNING BOARD, CITY COUNCIL
PLANNING BOARD	MEETING DATE ____/____/____	APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/>
CITY COUNCIL	MEETING DATE ____/____/____	APPROVED <input type="checkbox"/> DENIED <input type="checkbox"/>

AMENDING THE ZONING CODE

A. PROCESS TO AMEND THE ZONING CODE (ZONING CODE 21.01, 21.03, 21.04, 21.05, 21.06)

ANY AMENDMENTS TO THE ZONING CODE ARE FIRST REVIEWED BY THE PLANNING BOARD AT A PUBLIC HEARING AND THEN REVIEWED BY THE CITY COUNCIL. CHANGING THE ZONING CLASSIFICATION OF A PROPERTY IS CONSIDERED AN AMENDMENT TO THE ZONING MAP WHICH IS PART OF THE ZONING CODE.

B. CONTENTS OF APPLICATION (ZONING CODE 21.02)

APPLICATIONS FOR AMENDMENTS TO THE OFFICIAL ZONING MAP ADOPTED AS PART OF THIS ORDINANCE BY SECTION 4.02 SHALL CONTAIN AT LEAST THE FOLLOWING INFORMATION:

- a) NAME, ADDRESS AND PHONE NUMBER OF APPLICANT;
- b) PROPOSED AMENDING ORDINANCE, APPROVED AS TO FORM BY THE CITY LEGAL ADVISOR;
- c) PRESENT USE;
- d) PRESENT ZONING DISTRICT;
- e) PROPOSED USE;
- f) PROPOSED ZONING DISTRICT;
- g) A VICINITY MAP AT A SCALE APPROVED BY THE ZONING INSPECTOR SHOWING PROPERTY LINES, THOROUGHFARES, EXISTING AND PROPOSED ZONING AND SUCH OTHER ITEMS AS THE ZONING INSPECTOR MAY REQUIRE;
- h) A LIST OF ALL PROPERTY OWNERS, AND THEIR MAILING ADDRESSES, WHO ARE WITHIN THREE HUNDRED(300) FEET OF THE PROPERTY PROPOSED TO BE REZONED AND OTHERS THAT MAY HAVE A SUBSTANTIAL INTEREST IN THE CASE, EXCEPT THAT ADDRESSES NEED NOT BE INCLUDED WHERE MORE THAN TEN (10) PARCELS ARE TO BE REZONED; (CITY STAFF CAN ASSIST IN PROVIDING THIS LIST)
- i) A STATEMENT ON HOW THE PROPOSED AMENDMENT RELATES TO THE COMPREHENSIVE PLAN; (SEE COMPREHENSIVE PLAN MAP IN ZONING INSPECTOR'S OFFICE).
- j) A FEE AS ESTABLISHED BY COUNCIL (SEE SECTION 19.15)