BELLBROOK CITY COUNCIL AGENDA December 12, 2016



City of Bellbrook

15 E. Franklin Street Bellbrook, Ohio 45305

T (937) 848-4666 F (937) 848-5190

www.cityofbellbrook.org

6:30 pm -Work Session

7:00 pm—Regular Meeting

- 1. Call to Order
- 2. Pledge of Allegiance
- 3. Roll Call
- 4. Formal Approval of the City Council Work Session and Regular Meeting Minutes of **November 28, 2016**.
- 5. Mayor's Announcements/Special Guest
- 6. Public Hearing of Ordinances

Ordinance 2016-13 An Ordinance Amending Ordinances 2015-16 and 2016-10 to Adjust the City of Bellbrook Appropriations to Reflect Additional Costs in some Line Items and Reduced Costs in other Line Items. (Seger-Lawson)

Ordinance 2016-14 An Ordinance Approving the Appropriations of the City of Bellbrook for the Fiscal Year Ending December 31, 2017. (Schweller)

- 7. Introduction of Ordinances
- 8. Resolutions

Resolution 2016-FF A Resolution Authorizing the Transfer of Funds for 2017. (Edwards)

Resolution 2016-GG A Resolution Approving the Replat of Lots #36A and #3C into Lots #36B, #37A,#38A and #3D, Highview Terrace Subdivision Section I.(Greenwood)

- 9. City Manager's Report
- 10. Committee Reports
 - A. Service
 - B. Safety
 - C. Finance/Audit
 - D. Community Affairs-
- 11. Old Business
- 12. New Business

- Appoint Mary Graves to serve on the Records Commission, term expires 12-31-18.
- 13. Open Discussion
- 14. Adjourn

Minutes of Bellbrook City Council Meeting Work Session November 28, 2016

PRESENT:	Mr. Nick Edwards Mr. Forrest Greenwood Mr. Darryl McGill Mrs. Elaine Middlestetter Mrs. Dona Seger-Lawson Mr. Mike Schweller Mayor Bob Baird
This is a sumr the 2017 Bud	nary of the City Council work session held on November 28, 2016 at 5:30 pm to discuss get.
tax supporte Schlagheck a Bellbrook. Le	ck distributed several documents including a five year projection for both the property d funds, the transportation related funds and the water fund. Council and Mr. Iso discussed replacement or additional levies in the next five years for the City of egislation will be added to the December 12, 2016 Council agenda for a General Funda Police Fundadditional levy, and a Fire Fundadditional levy.
Being no furtl	ner business the work session ended at 6:52 pm.
Robert L. Bair	rd, Mayor
Jami L. Kinion	, Clerk of Council

Minutes of Bellbrook City Council Meeting November 28, 2016

PRESENT: Mr. Nick Edwards

Mr. Forrest Greenwood

Mr. Darryl McGill

Mrs. Elaine Middlestetter

Mrs. Seger-Lawson

Deputy Mayor Mike Schweller

Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, November 28, 2016. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the **work session minutes and regular meeting minutes of November 14, 2016** Mayor Baird declared the minutes approved as written.

MAYOR'S ANNOUNCEMENTS/SPECIAL GUEST

The Mayor swore in Philip Ogrod to serve on the Board of Zoning Appeals and Property Review Commission, term expires 12-31-18. The Mayor thanked Philip for volunteering to serve on this board.

PUBLIC HEARING OF ORDINANCES

INTRODUCTION OF ORDINANCES

Mrs. Seger-Lawson read Ordinance 2016-13. An ordinance amending Ordinances 2015-16 and 2016-10 to adjust the City of Bellbrook appropriations to reflect additional costs in some line items and reduced cost in other line items. This is the second amendment to the appropriations this year. In addition to the normal adjustments, this ordinance accounts for the change to the chart of accounts used in the new finance software. This ordinance is set for a public hearing to be held on December 12, 2016.

Mrs. Seger-Lawson made a motion to introduce Ordinance 2016-13. Mr. Schweller seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion carried 7-0.

Mr. Schweller read Ordinance 2016-14. An ordinance approving the appropriations of the City of Bellbrook for the fiscal year ending December 31, 2017. These appropriations were developed following the budget discussions with Council over the past several weeks. The complete budget will be presented at the December 12th meeting. This ordinance is also set for a public hearing to be held on December 12, 2016.

Mr. Schweller made a motion to introduce Ordinance 2016-14. Mr. McGill seconded the motion. The Clerk called the roll. Mr. Schweller, yes; Mr. McGill, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion carried 7-0.

Minutes of Bellbrook City Council Meeting November 28, 2016

CITY MANAGER REPORT

Mr. Schlagheck said there is a vacancy on the Planning Board. Applications are being accepted through the end of November. If anyone is interested in applying for this vacancy, they can visit the website to fill out an application.

Mr. Schlagheck said the Plantation Trail Project is complete. The paving was completed last week with only final restoration needed to complete the project.

Lastly, Mr. Schlagheck mentioned that Christmas in the Park will be Saturday, December 10th from 5-7 pm in Bellbrock Park.

COMMITTEE REPORTS

Service: No report.

Safety: No Report.

<u>Finance/Audit:</u> Mr. Schweller congratulated the City Manager and staff for having the budget prepared ahead of time. Mr. Schweller also said the city has gotten away from passing the budget as an emergency ordinance and the new budget is in place prior to the beginning of the year. Mrs. Seger-Lawson also said she appreciates the time and effort that the City Manager and staff put in to the budget process.

Community Affairs:

Mrs. Middlestetter made a motion to appoint Susan Weeks to serve on the Village Review Board, term expiring 1-31-19. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

OLD BUSINESS-

NEW BUSINESS-

OPEN DISCUSSION-

Mr. Edwards said that he had the opportunity to ride along with two Police Officers a couple of weeks ago. He enjoyed the experience and said it was very interesting. He wanted to commend Seargent Brian Meade and Officer Nick Davis for their professionalism and hard work.

Mr. McGill said he met a member of Troop 375 at the Christmas tree stand located at Dot's Market. The member said that the Troop appreciated being at a Council meeting and learning about City government.

Minutes of Bellbrook City Council Meeting November 28, 2016

Isaac Lefeld was at the Council meeting tonight from Troop 375. He came to the Council meeting to

Jami L. Kinion, Clerk of Council	
Robert L. Baird, Mayor	
ADJOURN Being no further business to come bef Baird declared the meeting adjourned a	Fore this regular session of the Bellbrook City Council, Mayor at 7:15 pm.
presented him with a pin.	

Ordinance No. 2016-13 December 12, 2016

City of Bellbrook

Ordinance No. 2016-13

An Ordinance Amending Ordinances 2015-16 and 2016-10 to Adjust the City of Bellbrook Appropriations to Reflect Additional Costs in some Line Items and Reduced Costs in other Line Items.

WHEREAS, the City of Bellbrook adopted the 2016 annual budget based on the best information available at the time; and

WHEREAS, additional costs have or will occur in some line items and reduced costs are projected in other line items which requires the amendment of various appropriation levels.

Now, Therefore, the City of Bellbrook Hereby Ordains:

Section 1. That the 2016 appropriation levels in several of the funds listed below be amended as follows:

Fund	Personal Services	Other Expenses	2016 Supplemental Appropriations
-Legislative	(\$350)	\$0	(\$350)
-Administrative	1,985	22,270	24,255
-Security	0	(13,470)	(13,470)
-Public Health	0	(16,000)	(16,000)
-Leisure	(9,619)	(7,400)	(17,019)
-Museum	8,619	7,400	16,019
-Community Environment	<u>520</u>	<u>0</u>	<u>520</u>
Total General Fund	1,155	(7,200)	(6,045)
Police Fund	(400)	(3,100)	(3,500)
Police Pension Fund	2,000	0	2,000
Fire Fund	(33,500)	3,350	(30,150)
Street Fund	(21,000)	(400)	(21,400)
State Highway Fund	0	1,500	1,500
Waste Fund	600	0	600
Water Fund	(9,700)	(21,450)	(31,150)
Capital Improvement Fund	0	20,000	20,000
Performance Bond Fund	0	35,000	35,000
Grand Total - All Funds	(\$60,845)	<u>\$27,700</u>	<u>(\$33,145)</u>

Ordinance No. 2016-13 December 12, 2016

Section 2. This ordinance shall taprovided by law.	ake effect and be in force from and after the earliest period
PASSED thisday of	, 2016.
Robert L. Baird, Mayor	-
Jami L. Kinion, Clerk of Council	-
APPROVED AS TO FORM: Patricia N. Campbell, Municipal Attorney	

Ordinance No. 2016-14 December 12, 2016

City of Bellbrook

Ordinance No. 2016-14

An Ordinance Approving the Appropriations of the City of Bellbrook for the Fiscal Year Ending December 31, 2017.

WHEREAS, the City Council has reviewed the proposed 2017 annual budget; and

WHEREAS, the City of Bellbrook desires to adopt the 2017 annual budget and authorize the related appropriations.

Now, Therefore, the City of Bellbrook Hereby Ordains:

Section 1. That to provide for the current expenses and other expenditures of the City of Bellbrook, during the fiscal year ending December 31, 2017, the following sums be and they are hereby set aside to be appropriated, as follows:

	Personal	Other		2017
Fund	Services	Expenses	Transfers	Appropriations
General Fund:				
	\$ 42.136	\$ 6,260	\$ 0	\$48,396
-Legislative	, ,	, -,	,	· ·
-Administrative	145,998	189,643	500,000	835,641
-Library	0	2,000	0	2,000
-Museum	9,988	9,075	0	19,063
-Community Environment	83,214	5,972	0	89,186
Total General Fund	281,336	212,950	500,000	994,286
Police Fund	1,411,085	274,495	0	1,685,580
Police Pension Fund	48,000	335	0	48,335
Fire Fund	1,017,129	199,696	0	1,216,825
Street Fund	265,332	44,838	0	310,170
State Highway Fund	0	14,865	0	14,865
Motor Vehicle Fund	0	24,230	0	24,230
Waste Fund	22,393	408,849	0	431,242
Water Fund	703,755	1,878,117	0	2,581,872
Capital Improvement Fund	0	346,125	0	346,125
Fuel System Fund	0	1,700	0	1,700
Performance Bond Fund	0	25,000	0	25,000
Agency Fund	0	6,000	0	6,000
Grand Total - All Funds	\$3,749,030	<u>\$3,437,200</u>	<u>\$500,000</u>	<u>\$7,686,230</u>

Ordinance No. 2016-14 December 12, 2016

	ons upon receiving proper docu	ereby authorized to make payments from any of the imentation approved by the officers authorized by
Section 3. provided by law.	This ordinance shall take effective	et and be in force from and after the earliest period
PASSED thisday	y of	, 2016.
Robert L. Baird, Mayo	or	
-		
Jami L. Kinion, Clerk	of Council	
APPROVED AS TO F Patricia N. Campbell, I		

RECORD OF RESOLUTIONS

Resolution No. 2016-FF December 12, 2016

City of Bellbrook

Resolution No. 2016-FF

A Resolution Authorizing the Transfer of Funds for 2017.

WHEREAS, the City of Bellbrook has adopted its budget for 2017, and

WHEREAS, the 2017 budget will require the transfer of money among various funds, and

WHEREAS, the Ohio Revised Code Section 5705.14 requires transfers of funds to be approved by City Council

Now, Therefore, the City of Bellbrook Hereby Resolves:

Section 1. That the transfer of funds be made by the City Manager as follows:

<u>From</u>	<u>To:</u>	Amount
General Fund	Capital Improvement Fund	\$250,000
General Fund	Police Fund	\$100,000
General Fund	Fire Fund	\$150,000
Total Transfers	<u></u>	\$500,000

Section 2. That the fund transfers shown as specific line items are hereby approved from and after the effective date of this resolution and may then be completed as determined by the City Manager.

Section 3. That this resolution shall take effect and be in force forthwith.

Robert L. Baird, Mayor	
Jami L. Kinion, Clerk of Council	

RECORD OF RESOLUTIONS

Resolution No. 2016-GG December 12, 2016

City of Bellbrook

Resolution No. 2016-GG

A Resolution Approving the Replat of Lots #36A and #3C into Lots #36B, #37A, #38A and #3D, Highview Terrace Subdivision Section I.

WHEREAS, the Ohio Revised Code requires a re-plat for changes of lot lines or easements in a platted subdivision, and

WHEREAS, the City of Bellbrook's consulting engineer and the Bellbrook Planning Board have recommended approval of a replat of Lots #36A and #3C into Lots #36B, #37A, #38A and #3D, Highview Terrace Subdivision, Section I; and

WHEREAS, the City of Bellbrook Subdivision Regulations stipulate that changes to a recorded plat shall be approved by action of the Bellbrook City Council

Now, Therefore, the City of Bellbrook Hereby Resolves:

- Section 1. That the replat of Lots #36A and #3C into Lots #36B, #37A, #38A and #3D, Highview Terrace Subdivision, Section I is hereby approved for recording purposes.
- Section 2. That the Mayor and Clerk of Council are authorized to affix their signatures to the revised record plan.
- Section 3. That this resolution shall take effect and be in force forthwith.

 Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council

DEDICATION WE, THE UNDERSIGNED, BEING ALL TO PLATTED, DO HEREBY VOLUNIABILY C	THE OWNERS AND LIENHOLDERS OF THE LANDS HEREIN CONSENT TO THE EXECUTION OF SAID PLAT AS SHOWN	HIGHVIEW TERRACE		
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SIGNED AND ACKNOWLEDGED IN THE PRESENCE OF:	OWNER LOT 36A. MARK ALFES & STACI ALFES	CLEMENS DEVELOPHENT COMPANY, INC. LOCATED IN	BELLBROOK COUNCIL:	
WITNESS	BY: MARK ALFES	CITY OF BELLBROOK SECTION 2, TOWN 2, RANGE 6 M.F's.	MAYOR CLERK OF COUNCIL	
WITNESS	BY: STACI ALFES	GREENE COUNTY, OHIO 5.193 ACRES	GREENE COUNTY AUDITOR:	
STATE OF OHIO, S.S.: THE FOREGOING INSTRUMENT WAS ACT THIS DAY OF OWNERS.	STATE OF CHIO, S.S.: THE FORECOME INSTRUMENT WAS ACKNOWLEDGED BEFORE WE THE FORECOME INSTRUMENT WAS ACKNOWLEDGED BEFORE WE THE FORECOME INSTRUMENT WAS ACKNOWLEDGED BEFORE WE THEFORECOME OF THE FORECOME OF THE STATE OF THE STAT	NOVEMBER 17, 2016	APPROVE AND ACCEPT THIS PLAT AND RECOMMEND THAT TO UBJECT TO THE INCLUDED AGREEMENTS.	
NOTARY PUBLIC			TRANSFERRED THIS. DAY OF 20	
SIGNED AND ACKNOWLEDGED IN THE PRESENCE OF:	LENHOLDER:	- STREET	GREENE COUNTY AUDITOR	
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BY: WITNESS	(PRINTED NAME)	ONE TO SEE SEE SEE SEE SEE SEE SEE SEE SEE SE	RECEIVED FOR RECORD THIS	
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STATE OF OHIO, S.S.: THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE THIS.	-		GREENE COUNTY RECORDER	
BY AS LIENHOLDER.	π's	BEILBROOK LOCATION MAP		
NOTARY PUBLIC		SUR		
SIGNED AND ACKNOWLEDGED IN THE PRESENCE OF:	OWNER LOT 3C: CLEMENS DEVELOPMENT CO., INC	DESCRIPTION THE WITHIN BE-PLAT IS A STIPRINGEN CONTAINING \$ 193 ACRES AND BEING ALL DE		
HTINESS	BY: RICHARD M. CLEMENS PRESIDENT, CLEMENS DEVELOPMENT CO., INC	THE WITH REPORT A COMPANY, INC., LOTS 254 AND 3.C. AS RECORDED IN HORNING TERROR SECTION OF THE PLAY, PAY, LOTS 354 AND 3.C. AS RECORDED IN HORNING TERROR SECTION ON UR. PLAY, PAY, COURTE VO., 2.Y. Sefe 2006, 4.C. 30.C. ACCURRED OF CALLERYS DESERVENT COUNTY HOROID INSTRUMENTS RECORDED IN ACCURRED SECTION OF THE OFFICIAL RECORDS OF CHEENING COUNTY FROM OFFICIAL PAY, D. O. THE OFFICIAL RECORDS OF CHEENING COUNTY FROM OFFICIAL SECTION OF THE COMPANY OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OF THE CONTROL OF THE COUNTY FROM OFFICIAL SECTION OFFICIAL SECTION OF THE COUNTY FROM OFFICIAL SECTION OFFICIAL SECTION OF THE COUNTY FROM OFFICIAL SECTION OFFICIAL SECTION OFFICIAL SECTION OFFICIAL SECTION OFFICIAL SECTION OFFICIAL SECTION OF THE COUNTY FROM OFFICIAL SECTION OFFICIAL SECTION OFFICIAL SECTION OFFICIAL SECTION OF THE COUNTY SECTION OFFICIAL SECTION OF THE SECTION OFFICIAL SEC		
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VOTARY PUBLIC			FAX (337) 030-3340 SHEET 1 OF 2	7 2

