

**RECORD OF PROCEEDINGS**  
Minutes of Bellbrook City Council Meeting  
June 27, 2016

**PRESENT:** Mr. Nick Edwards  
Mr. Forrest Greenwood  
Mrs. Elaine Middlestetter  
Mrs. Dona Seger-Lawson  
Deputy Mayor Mike Schweller  
Mayor Bob Baird

**ABSENT:** Mr. Jon Martin

Mr. Martin was absent. **Mr. Edwards moved to excuse Mr. Martin.** Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mrs. Seger-Lawson, yes; Mr. Greenwood; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 6-0.

This is a summary of the City Council meeting held on Monday, June 27, 2016. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the **regular meeting minutes of May 23, 2016**, Mayor Baird declared the minutes approved as written.

**MAYOR'S ANNOUNCEMENTS**

The Mayor wanted to thank the Dayton Clod Busters for participating in the vintage baseball game on Saturday, June 18 as part of the Bicentennial Community Picnic.

**INTRODUCTION OF ORDINANCES**

Mrs. Seger-Lawson read **Ordinance 2016-6**- An Ordinance Amending Part Six – General Offenses Code of the Bellbrook Municipal Code. All code sections that were duplicates of the Ohio Revised Code were eliminated.

**Mrs. Seger-Lawson made a motion to introduce Ordinance 2016-6** Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mrs. Middlestetter, yes; Mr. Edwards yes; Mr. Greenwood, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 6-0.

Mr. Schweller read **Ordinance 2016-7**. An Ordinance Authorizing the City Manager/Finance Director to Submit the Tax Budget for Fiscal Year 2017 to the Greene County Auditor. This ordinance authorizes the submission of the 2017 tax budget as required by the Greene County Auditor. The tax budget is the first step in the process for the allocation of local government funds and certification of property tax levies.

**Mr. Schweller made a motion to introduce Ordinance 2016-7.** Mr. Edwards seconded the motion. The Clerk called the roll: Mr. Schweller yes; Mr. Edwards, yes; Mr. Greenwood yes; Mrs. Middlestetter yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 6-0.

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Mr. Edwards read **Ordinance 2016-8**. An Ordinance Granting an Easement to the State of Ohio, Department of Transportation for Improvements to the State Route 725 Road Embankment along Sackett-Wright Park. This ordinance will grant an easement to ODOT for a storm water drainage project to improve the embankment of State Route 725 along Sackett-Wright Park. ODOT has offered to pay \$10,925 for the 0.635 acre easement.

**Mr. Edwards made a motion to introduce Ordinance 2016-8.** Mr. Greenwood seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird yes. The motion carried 6-0.

Mrs. Middlestetter read **Ordinance 2016-9** An Ordinance Amending Article 3, Section 3.02 "Definitions" of the City of Bellbrook Zoning Code to Revise the Definition of "Kennel.". This ordinance amends the definition of a kennel in the Zoning Code by removing the word "training" from the definition. A proposed new business in downtown Bellbrook plans to offer dog training as part of their service.

**Mrs. Middlestetter made a motion to introduce Ordinance 2016-9.** Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mrs. Middlestetter yes; Mrs. Seger-Lawson yes; Mr. Edwards yes; Mr. Greenwood yes; Mr. Schweller, Mayor Baird, yes. The motion carried 6-0.

## **RESOLUTIONS-**

Mr. Greenwood read **Resolution 2016-T**. A Resolution Accepting the Bid Submitted by Smith Construction for the Plantation Trail Culvert Replacement Project and to Authorize the City Manager to Enter into a Contract in Connection Therewith. This capital improvement project is included in the 2016 budget. The lowest bid was from Smith Construction with a price of \$266,272. The contract with Smith Construction will be signed after July 1, 2016 when the OPWC grant funding becomes available. The project is to be completed before the end of the year.

**Mr. Greenwood made a motion to adopt Resolution 2016-T.** Mr. Schweller seconded the motion. The Clerk called the roll: Mr. Greenwood, yes; Mr. Schweller yes; Mr. Edwards, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird yes. The motion carried 6-0.

Mrs. Seger-Lawson read **Resolution 2016-U**. A Resolution Approving the Re-plat of Lots #8, #9, and #10 into Lots #8A and #10A, Highview Terrace Subdivision Section II. This re-plat was requested by the developer to accommodate a house on lot #8A. A stormwater drain line will be moved to a new easement between lots #8A and 10A. The Planning Board approved this re-plat at their June 22, 2016 meeting. This ordinance, along with the other above ordinances, is set for public hearing at the next Council meeting on July 11<sup>th</sup>.

**Mrs. Seger-Lawson made a motion to adopt Resolution 2016-U.** Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Schweller, yes; Mayor Baird yes. The motion carried 6-0.

## **CITY MANAGER REPORT**

Mr. Schlagheck said the Community picnic on Saturday was a success. He thanked the Park District and the Bicentennial Committee and other volunteers for organizing the picnic. He also thanked

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Randy Pavlak for organizing the baseball game with the Dayton Clod Busters. Mr. Schlagheck also mentioned the ice cream social coming up in July and the fireworks display at the conclusion of the Lions Club Festival in August.

The Bicentennial Committee continues to accept donations for the fireworks display. Mr. Schlagheck told Council that there is about \$5,000 dollars left over from \$10,000 that was in the budget for the Bicentennial festivities. Mr. Schlagheck asked Council if they would want the \$5,000 to be donated towards the fireworks display. Council unanimously agreed to donate the \$5,000 to the Bicentennial Committee.

Next Mr. Schlagheck notified Council that Mr. Martin is moving out of the City and therefore he will not be eligible to be on City Council. Mr. Schlagheck does not know the exact date yet. He wanted to speak with Council on the process of filling Mr. Martin's unexpired term. Mr. Schlagheck said that an advertisement will be put in the paper to advertise the vacancy. If there are more than five applicants, the Community Affairs Committee will narrow down the field. Council as a whole will interview the applicants before making a selection.

Mr. Schlagheck wanted to discuss with Council about dead trees. The City has started notifying property owners of dead trees on private property that can impact public streets and sidewalks. Letters were mailed to 37 property owners, 25 properties are not in compliance. Out of the 25 properties, 7 properties received letters in 2015. After discussion, Council agreed that the 7 properties from last year will be sent a letter with a deadline. If the property owners do not meet the deadline, further action will be taken. Council will need to determine later what the action will be. The other properties not in compliance will receive another letter.

Mr. Schlagheck next shared with Council a draft of the scripts for the community videos. Mr. Schlagheck asked Council to notify him of any suggestions or comments they have. He said that the filming of the community videos will be done in the next couple of weeks.

Mr. Schlagheck said Miami Valley Lighting will begin converting the 90 existing high pressure sodium and mercury vapor street lights to LED in July. He said the conversion should be complete by the end of the month.

Lastly, Mr. Schlagheck said the water tower repainting project will begin on July 5<sup>th</sup>. The water tower will be drained over the July 4<sup>th</sup> weekend. The project has a completion date of August 12<sup>th</sup>.

## **COMMITTEE REPORTS**

**Service:** No Report

**Safety:** No Report

**Finance/Audit:** No Report

**Community Affairs:** Mrs. Middlestetter wanted to remind residents of the lectures that will be held coming up as part of the Bicentennial celebration. Information can be found on the Bicentennial website at [www.bellbrook200.com](http://www.bellbrook200.com)

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**OLD BUSINESS-**

**NEW BUSINESS-**

Ohio Division of Liquor Control Notice-The City was sent a notice of a name change of a local business that has a liquor license. Council did not have any objections.

**OPEN DISCUSSION**

Mr. Greenwood said he attended the vintage baseball game on Saturday and enjoyed it.

Mrs. Seger-Lawson said she was sorry to see Mr. Martin leave the community. She commented that he has done a great job on Council.

Mayor Baird wanted to send his condolences to the families of Walt Worthington and Tom Teeters.

**ADJOURN**

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 7:58 pm.

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Robert L. Baird, Mayor

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Jami L. Kinion, Clerk of Council