



CITY OF BELLBROOK

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BELLBROOK CITY COUNCIL AGENDA

January 26, 2015

6:00 pm—Work Session to discuss the Water Service Area Agreement and assign 2015 Committees Assignments

7:00 pm—Regular Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Formal Approval of Regular City Council Meeting Minutes of **December 8, 2014**, and Special Meeting Minutes of **December 29, 2014**
5. Special Guests
 - **Robert Guy**, Oath of Office, Board of Zoning Appeals / Property Review Commission
 - **Robert Middlestetter**, Oath of Office, Board of Zoning Appeals / Property Review Commission
 - **Mitchell Thompson**, Oath of Office, Planning Board=
6. Proclamation by the Mayor—**Republic Day of India**
7. Resolutions
 - Resolution No. 2015-A** Authorizing the City Manager/Finance Director to file with the County Auditor request(s) for advances of taxes collected. (**Schweller**)

 - Resolution No. 2015-B** Authorizing the City Manager to participate in a contract with the Department of Administrative Services, Office of State Purchasing, for the Purchase of a Police vehicle for the City of Bellbrook. (**Edwards**)
8. City Manager's Report
9. Committee Reports
 - A. Service
 - B. Safety
 - C. Finance/Audit
 - D. Community Affairs
10. Old Business
11. New Business
12. Open Discussion
13. Executive Session—Employee evaluations for the City Manager and Clerk of Council
14. Adjourn

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting
December 8, 2014

PRESENT: Mr. Nick Edwards
Mr. Forrest Greenwood
Mr. Jon Martin
Mrs. Elaine Middlestetter
Mrs. Dona Seger-Lawson
Deputy Mayor Mike Schweller
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, December 8, 2014. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the prior minutes of the **regular meeting minutes of November 24, 2014**, Mayor Baird declared the minutes approved as written.

MAYORS ANNOUNCEMENTS

Mayor Baird announced former Police Chief Richard Fredricks passed away. Chief Fredricks was the Bellbrook Police Chief from May 1971 to December 1993. The Mayor and Council give their condolences to the Fredricks family.

ORDINANCES

Mayor Baird opened the public hearing for Ordinances No. 2014-9 and 2014-10.

Mr. Greenwood read Ordinance No. 2014-9 amending appropriation Ordinances 2013-14, 2014-5 and 2014-7 to adjust the City of Bellbrook appropriations to reflect additional costs in some line items and reduced costs in others in its entirety.

Mr. Schlagheck said this should be the last amendment for 2014 appropriations. There is a net increase to the appropriations, mostly due to the purchase of next years road salt which had to be paid for in 2014.

Being no comments from the public the Mayor closed the public hearing and asked for a motion.

Mr. Greenwood made a motion to approve Ordinance No. 2014-9. Mr. Schweller seconded the motion. The Clerk called the roll: Mr. Greenwood, yes; Mr. Schweller, yes; Mr. Edwards, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Schweller read Ordinance No. 2014-10 to make appropriations for current expenses and other expenditures of the City of Bellbrook, State of Ohio, during the fiscal year ending December 31, 2015, in its entirety.

Mr. Schlagheck presented a power point presentation of the 2015 Annual Budget. The power point is available on the City of Bellbrook website. Mr. Schlagheck noted the reduction in revenue from the State. Mr. Edwards was curious how many Grants the City applies for in a year. Mr. Schlagheck said

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anywhere from five to ten. The Fire Department and Police Department are always applying for grants available to them. Mr. Schlagheck said they are looking at software available that will help find grants.

Mr. Greenwood asked if sharing services would make a difference on the budget in the future. Mr. Schlagheck said there is nothing in next years budget that could be shared. However, in the future there may be large items that could be shared with Sugarcreek Township, such as a ladder truck. Mrs. Seger-Lawson asked about body cameras for the Police Officers. Mr. Schlagheck said they do have that in the budget for 2016. The Police Department is hoping the technology will catch up and the cameras will improve. Mr. Schweller made the comment that Council has scrutinized and reviewed these numbers more than any other year, and going forward we must find more revenue sources or even more costs to cut.

Being no comments from the public, Mayor Baird closed the public hearing.

Mr. Schweller made a motion to approve Ordinance No. 2014-10. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion was carried 7-0.

RESOLUTIONS

Mr. Edwards read Resolution No. 2014-II authorizing the transfer of funds for 2015 in its entirety. These transfers are included in the 2015 Budget.

Mr. Edwards made a motion to approve Resolution No. 2014-II. Mr. Martin seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mr. Martin, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Martin read Resolution No. 2014-JJ authorizing the City Manager to execute a three-year agreement between the City of Bellbrook and the full-time Fire Department employees represented by the International Association of Fire Fighters in its entirety.

This agreement is for December 1, 2014 through November 30, 2017, and will cover six full-time Fire Department employees. Mr. Schlagheck said this is the first agreement with the Fire Department after they voted to form a Union the beginning of 2014. After several meetings Mr. Schlagheck believes a fair contract has been reached.

Mr. Martin made a motion to approve Resolution No. 2014-JJ. Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. Martin, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

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CITY MANAGER'S REPORT

Earlier this year the City was asked if they would like to be a sponsor of the NCAA First Four event at UD Arena. The options are buying tickets at \$25 each that would be given away at WPAFB or being a larger sponsor for the event. Although Council agrees it is a great for the area, they do not see a benefit to the City for sponsoring the event.

Sugarcreek Township has created a fire district in regards to the new Costco area. As of February they will no longer be providing fire services to that property because Centerville and Sugarcreek Township could not agree on an amount for those services. Today Mr. Schlagheck received a request from Centerville for proposal to provide fire services to that property. Mr. Schlagheck recommends no response, or responding with the request that they work with Sugarcreek Township, as they are the best option for providing services to that area. Council agreed there is no reason for the City to provide a bid, and see no problem with requesting that Centerville negotiate in good faith with Sugarcreek Township.

Mr. Schlagheck shared a drawing of a proposed apartment complex behind Walmart in Sugarcreek Township. This will have a direct impact on the water service area changes that have been previously discussed. With the current water service area, this complex would be split with part receiving water from the City and part receiving water from the County. Mr. Schlagheck has submitted the City's request for changes to the service area to the County and has not heard back from them as of today.

The City offices will be Closed Christmas Eve, Christmas Day and New Year's Day.

COMMITTEE REPORTS

Service: No report.

Safety: No report.

Finance/Audit: Mr. Schweller thanked the City Manager and staff for getting the budget together in a timely manner.

Community Affairs: The Committee has several appointments for various City Boards.

Mrs. Middlestetter made a motion to appoint Mr. Bob Guy to the Board of Zoning Appeals/Property Review Commission to fill an unexpired term ending 1/31/2019. Mr. Edwards seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mrs. Seger-Lawson made a motion to reappoint Mr. Bob Middlestetter to the Board of Zoning Appeals/Property Review Commission with a term ending 1/31/2020. Mr. Edwards seconded the motion. The Clerk called the roll: Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Edwards made a motion to reappoint Mr. Mitchell Thompson to the Planning Board with a term ending 12/31/2019. Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mrs. Middlestetter, yes; Mr. Martin, yes; Mrs. Seger-Lawson, yes; Mr. Greenwood, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

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Mrs. Middlestetter made a motion to appoint Dr. Scott Carlson to the Village Review Board to fill an unexpired term ending 1/31/2016. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. Martin, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

NEW BUSINESS

Mr. Martin suggested cancelling the January 12th meeting. Mayor Baird and Council agreed. The next meeting will be January 26, 2015.

OPEN DISCUSSION

Mr. Edwards wished everyone a Happy Holidays.

Mr. Greenwood attended the Planning and Zoning Workshop on Friday, he said it was a great day and wished everyone a Merry Christmas.

Mr. Martin encouraged everyone to designate a driver this Holiday season.

Mrs. Middlestetter also attended the Planning and Zoning Workshop, where she learned a lot and brought back information that can be used in Bellbrook. She also wished everyone a Merry Christmas and Happy New Year.

Mrs. Seger-Lawson reminded everyone not to park on the streets during snow events, and wished everyone a Merry Christmas and Happy New Year.

Mr. Schweller wished everyone a Happy Holidays, and said in 2014 Council spent more hours than any other year with the hiring of a Police Chief, Fire Chief, and reviewing the budget and he said this is a great Council that works well together.

Mayor Baird wished everyone a Happy Holidays, and agreed that with all of the things going on this Council worked well together.

Mr. Schatzberg, 4082 Ridgetop Drive, camera man for Council meetings, wanted to say Council and the City Manager have done a great job during this busy year. He said it was also a busy year for the Planning Board, dealing with Section 2 of the Vineyards. Mr. Schatzberg wished everyone a Happy New Year.

ADJOURN

Being no further business to come before this regular session of Bellbrook City Council, Mayor Baird declared the meeting adjourned at 8:08 pm.

Robert L. Baird, Mayor

Carrie C. Smith, Clerk of Council

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Minutes of Bellbrook City Council Meeting

Special Meeting

December 29, 2014

PRESENT: Mr. Nick Edwards
Mr. Forrest Greenwood
Mr. Jon Martin
Mrs. Elaine Middlestetter
Mrs. Dona Seger-Lawson
Deputy Mayor Mike Schweller
Mayor Bob Baird

This is a summary of the Special Meeting of City Council held on Monday, December 29, 2014. Mayor Baird called the meeting to order at 5:30 pm and the Clerk called the roll.

Mayor Baird recused himself from voting and any discussion on Resolution No. 2014-KK, and turned the meeting over to Deputy Mayor Schweller.

RESOLUTION

Mr. Edwards read Resolution No. 2014-KK approving the recording of Section 2 of The Vineyards of Bellbrook subdivision in its entirety.

Mr. Schlagheck said the Planning Board has approved this plan. This is the final plan for Section 2 submitted by the builder. This plan must be approved before they are permitted to sell any lots. Once the City receives the bonds from the builder the plans will be submitted to Greene County Regional Planning.

Council reviewed the plan, and discussed lot 51 and the retention/detention pond located on that non-buildable lot.

Mr. Edwards made a motion to approve Resolution No. 2014-KK. Mr. Martin seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mr. Martin, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Deputy Mayor Schweller, yes. The motion was carried 6-0.

ADJOURN

Being no further business to come before this regular session of Bellbrook City Council, Mayor Baird declared the meeting adjourned at 5:46 pm.

Robert L. Baird, Mayor

Carrie C. Smith, Clerk of Council

RECORD OF RESOLUTIONS

Resolution No. 2015-A

January 26, 2015

CITY OF BELLBROOK, OHIO

RESOLUTION NO. 2015-A

RESOLUTION AUTHORIZING THE CITY MANAGER/FINANCE DIRECTOR TO FILE WITH THE COUNTY AUDITOR REQUEST(S) FOR ADVANCES OF TAXES COLLECTED.

WHEREAS, the Greene County Treasurer is in the process of collecting property taxes for 2015; and

WHEREAS, tax settlements will return to the City those taxes collected for the Police, Fire, General, and Police Pension Funds; and

WHEREAS, these settlements will not be ready in final form until after a significant amount of the taxes are collected; and

WHEREAS, such advances of taxes provide the City with a percentage of taxes already collected which can then be expended by the city.

NOW, THEREFORE, THE CITY OF BELLBROOK HEREBY RESOLVES:

Section 1. That the City Manager/Finance Director is hereby authorized to request advances of taxes in amounts authorized by the Greene County Auditor at those times during 2015 when sufficient taxes have been collected.

Section 2. That this resolution shall take effect and be in force forthwith.

Robert L. Baird, Mayor

Carrie C. Smith, Clerk of Council

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Resolution No. 2015-B

January 26, 2015

CITY OF BELLBROOK, OHIO

RESOLUTION NO. 2015-B

A RESOLUTION AUTHORIZING THE CITY MANAGER TO PARTICIPATE IN A CONTRACT WITH THE DEPARTMENT OF ADMINISTRATIVE SERVICES, OFFICE OF STATE PURCHASING FOR THE PURCHASE OF A POLICE VEHICLE FOR THE CITY OF BELLBROOK.

WHEREAS, Section 240.03 of the Municipal Code allows the City to purchase goods and services through a cooperative arrangement with another governmental entity; and

WHEREAS, the Department of Administrative Services, Office of State Purchasing has entered into a contract with Statewide Ford (Van Wert, Ohio), for the purchase of certain equipment, in accordance with Section 125.04 of the Ohio Revised Code.

NOW, THEREFORE, THE CITY OF BELLBROOK HEREBY RESOLVES:

Section 1. That the City Manager be authorized to participate in a contract with Statewide Ford for the purchase of the following vehicle for the Bellbrook Police Department:

One (1) 2015 Ford Sedan Police Interceptor with accessories for a gross price of \$23,746

Section 2. That the City of Bellbrook directly pays the vendor for said equipment, under state contract.

Section 3. That this resolution shall take effect and be in force from and after the earliest period allowed by law.

Robert L. Baird, Mayor

Carrie C. Smith, Clerk of Council