

BELLBROOK CITY COUNCIL AGENDA

March 12, 2018



City of Bellbrook
15 E. Franklin Street
Bellbrook, Ohio 45305

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www.cityofbellbrook.org

7:00 pm-Regular Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Formal Approval of the City Council Regular Meeting Minutes of February 26, 2018 and the Special Meeting Minutes of March 7, 2018.
5. Mayor's Announcements/Special Guest
6. Public Hearing of Ordinances
7. Introduction of Ordinances
8. Resolutions
 - Resolution 2018-N** A Resolution Authorizing the City Manager to Accept Parcels of Park Land/Open Space from the Highview Terrace Development. (Seger-Lawson)
9. City Manager's Report
10. Committee Reports
 - A. Service
 - B. Safety
 - C. Finance/Audit
 - D. Community Affairs
11. Old Business
12. New Business
 - Appoint Don Buczek as Agent of Record on the Schwab Investment Account until the next City Manager/Finance Director is appointed.
13. Open Discussion
14. Adjourn

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Meeting
February 26, 2018

PRESENT: Mr. Nick Edwards
Mr. Forrest Greenwood
Mr. Darryl McGill
Mrs. Elaine Middlestetter
Mrs. Dona Seger-Lawson
Deputy Mayor Mike Schweller
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, February 26, 2018. Mayor Baird called the meeting to order at 5:25 pm and the Clerk called the roll.

Mr. McGill made a motion to go into executive session at 5:26 pm to discuss Personnel Matters (Employment of a Public Employee) Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. McGill, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

Mrs. Middlestetter made a motion to exit out of executive session. Mr. Edwards seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

Being no further business the executive session ended at 6:56 pm.

Mayor Baird called the regular council meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the regular meeting minutes of February 12, 2018, Mayor Baird declared the minutes approved as written.

MAYOR'S ANNOUNCEMENTS/SPECIAL GUEST

Mayor Baird swore in Shane Russell. He was appointed to serve on the Historical Museum Board, term January 1, 2018 to December 31, 2021.

Susan Lopez, Director of the Family Resource Center, came to give Council an update. She said the Center now functions more like a production model. This means that the participants serve as the volunteers too. She said this has been very positive for the center. She thanked Council for their continued support.

Fire Chief Jim Neidhard presented the 2017 annual Fire Department Report to Council. The entire report is attached to these minutes and it is also available on the City's website.

Mr. McGill told Chief Neidhard that he did a nice job on the report. He also said he was impressed with the professionalism of the department.

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Meeting
February 26, 2018

Mrs. Seger-Lawson said the Fire Department provides a valuable service to the community. She said she also knows that staffing is a problem for the department. She reminded residents that there is a Fire Levy on the May ballot.

Mr. Schweller asked Chief Neidhard how Greene Central Dispatch was working out. Chief Neidhard said if he does have any issues, there are addressed or explained. Chief Neidhard said as Greene Central has gotten more into a system, they have improved too.

Mayor Baird thanked Chief Neidhard and the entire Fire Department.

Mr. Schlagheck said there is an opening in the Fire Department for one of the seven career positions. They have received applications and are going through the process. Mr. Schlagheck said if the levy passes in May, it will allow the department to hire one additional full time person. This will allow 2 full time employees along with 2 part time employees for each 24 hour shift. This will allow more options when responding to calls. Mr. Schlagheck said the levy will allow the City to maintain the service level that the residents are used to.

PUBLIC HEARING OF ORDINANCES

INTRODUCTION OF ORDINANCES

RESOLUTIONS

CITY MANAGER REPORT

Mr. Schlagheck said the Upper Hillside Water Main Project will begin next Monday.

Mr. Schlagheck shared a picture of a portion of Little Sugarcreek Road. A section of the road has slipped off. He said it has been filled in temporarily with gravel. The City Engineer and a Geo Technical engineer were out today to review the site. Mr. Schlagheck said they are closely monitoring this road.

Next, Mr. Schlagheck wanted to recognize the Sugar Maple Festival Committee for their donation of a television for the Police Department. The Police Department will use the new television for on line training.

Mr. Schlagheck said staff and Council email addresses are not listed on the website. This helps to reduce spam. He said you are still able to email Council from the website. It will bring up a form instead of an email browser. He asked Council if they wanted to make any changes to this. Council agreed to leave it like it is.

COMMITTEE REPORTS

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

February 26, 2018

Service: No Report.

Safety: No Report.

Finance/Audit: Mr. Schweller said the audit has started. Mr. Schlagheck said it is ongoing. He also said the City was randomly selected for an Ohio Police and Fire Pension Audit.

Community Affairs: Mrs. Middlestetter said all the City Boards are fully staffed.

OLD BUSINESS-

NEW BUSINESS

OPEN DISCUSSION:

Mr. McGill asked Mr. Schlagheck for an update on 79 W. Franklin St. Mr. Schlagheck said the issue with the property is the property owner did not build to the plans that were approved by the Village Review Board. The property owner appealed to the Village Review Board. The Village Review Board denied the request and gave the property owner 120 days to come into compliance. Mr. Schlagheck said that after the 120 days expired, a civil fine violation was issued. Mr. Schlagheck has heard from the property owner's attorney and he has also met with the property owner. Mr. Schlagheck said he is waiting on an opinion from the City's Municipal Attorney. Once Mr. Schlagheck receives an answer from the attorney, he will ask Council how they wish to proceed.

Spencer Bretland-1128 Rodger Scott Drive is a Boy Scout that was at the meeting. He asked the Mayor about the growth in the community and how the City was going to handle it. The Mayor said the majority of the growth is in Sugarcreek Township. There is a concern for the increase in traffic but the majority of the roads are located in Sugarcreek Township or Greene County. Schools are a concern too but Mayor Baird said that is out of our control.

Hamilton Bridges-2963 Wilmington Dayton Rd. is also a Boy Scout in attendance tonight. Hamilton asked how community growth affects our water supply. Mr. Schlagheck said we are on an aquifer which provides a very stable water supply. Mr. Schlagheck said the water that is pulled from the aquifer has not lowered the overall water table. This is continually monitored but the water system can handle the growth as it stands today.

ADJOURN

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 7:46 pm.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Meeting
Special Meeting March 7, 2018

PRESENT: Mr. Nick Edwards
Mr. Forrest Greenwood
Mr. Darryl McGill
Mrs. Elaine Middlestetter
Mrs. Dona Seger-Lawson
Mr. Mike Schweller
Mayor Bob Baird

This is a summary of the Special Meeting of City Council held on March 7, 2018 at 6:00 pm. Mayor Baird called the meeting to order at 5:55 pm and the Clerk called the roll.

Mrs. Middlestetter made a motion to go into Executive Session at 5:56 pm to discuss employment of a public employee. Mr. McGill seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mr. McGill, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Mr. Edwards made a motion to exit out of Executive Session at 7:05 pm. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Edwards yes; Mrs. Seger-Lawson, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion was carried 7-0.

Being no further business to come before this Special Meeting of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 7:06 pm.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council

RECORD OF RESOLUTIONS

Resolution No. 2018-N

March 12, 2018

City of Bellbrook

Resolution No. 2018-N

A Resolution Authorizing the City Manager to Accept Parcels of Park Land/Open Space from the Highview Terrace Development.

WHEREAS, the City of Bellbrook required the dedication of park land/open space from the developer of the Highview Terrace subdivision; and

WHEREAS, all public improvements in the plat are nearing final completion; and

WHEREAS, the developer, Clemens Development Company, is now prepared to deed the park land/open space to the City.

Now, Therefore, the City of Bellbrook Hereby Resolves:

Section 1. That the City Manager is authorized to accept for recording purposes deeds to Lot 38 Reserve Area "C" and Lot 55 Reserve Area "D," Highview Terrace Subdivision.

Section 2. That this resolution shall take effect and be in force forthwith.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council