

**RECORD OF PROCEEDINGS**  
Minutes of Bellbrook City Council Meeting  
January 22 2018

**PRESENT:** Mr. Nick Edwards  
Mr. Forrest Greenwood  
Mr. Darryl McGill  
Mrs. Elaine Middlestetter  
Mrs. Dona Seger-Lawson  
Deputy Mayor Mike Schweller  
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, January 22, 2018. Mayor Baird called the meeting to order at 6:00 pm and the Clerk called the roll.

**Mr. McGill made a motion to go into executive session at 6:00 pm to discuss Personnel Matters (Employment and Compensation of a Public Employee)** Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. McGill, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

**Mr. Edwards made a motion to exit out of executive session at 6:56 pm.** Mr. Greenwood seconded the motion. The Clerk called the roll: Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

Being no further business the executive session ended at 6:56 pm.

Mayor Baird called the regular council meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the executive session and regular meeting minutes of January 8, 2018, Mayor Baird declared the minutes approved as written.

**MAYOR'S ANNOUNCEMENTS/SPECIAL GUEST**

**PUBLIC HEARING OF ORDINANCES**

**INTRODUCTION OF ORDINANCES**

**RESOLUTIONS**

Mr. McGill **read Resolution 2018-E** A Resolution to Proceed to Levy a Tax in Excess of the Ten Mill Limitation. This resolution authorizes the placement of a 1.75 mill fire levy on the May 2018 ballot. The County Auditor certified the taxes to be generated by this levy as \$313,000 per year. The purposes of this levy are to add one additional full time fire fighter and to restore some part time fire fighter hours that were cut to meet budgetary purposes. This will allow the city to have four firefighters on duty 24 hours a day, seven days a week. This is the second and final step to placing the levy request on the May ballot.

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Mr. McGill made a motion to **adopt Resolution 2018-E**. Mr. Schweller seconded the motion. The Clerk called the roll. Mr. McGill, yes; Mr. Schweller, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion carried 7-0.

Mr. Greenwood **read Resolution 2018-F** A Resolution Accepting the Bid Submitted by Brackney, Inc. for the Upper Hillside Water Main Improvement Project and to Authorize the City Manager to Enter into a Contract in Connection Therewith. This resolution authorizes the acceptance of the bid from Brackney, Inc. in the amount of \$1,166,510.50 for the Upper Hillside Main Improvement Project. Mr. Schlagheck said the contractor has received positive reviews form other governments that have used them. The schedule is not finalized yet but they are expected to start around March 1<sup>st</sup>. A letter will be mailed to the residents of the Upper Hillside plat when a tentative schedule has been drafted.

Mrs. Middlestetter asked if there will be digging in the resident's yards. Mr. Schlagheck said yes, we will be replacing the service line. Inside water meters will be replaced with a new meter located out in a pit. The Service Department workers will be removing the inside meters.

Mr. Schweller asked Mr. Schlagheck if he has received any feedback from any residents in the area regarding this project. Mr. Schlagheck said no, he has not heard from anyone.

Mr. Greenwood made a motion to **adopt Resolution 2018-F**. Mr. McGill seconded the motion. The Clerk called the roll. Mr. Greenwood, yes; Mr. McGill, yes; Mr. Edwards, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

Mrs. Middlestetter **read Resolution 2018-G** A Resolution Approving the Record Plan for the Highview Terrace Subdivision, Section Three, Phase Two. The Planning Board approved this record plan last week. The record plan is consistent with the approved preliminary plan.

Mrs. Middlestetter made a motion to **adopt Resolution 2018-G**. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll. Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

Mrs. Seger-Lawson **read Resolution 2018-H** A Resolution Authorizing the City Manager to Participate in a Contract with the Department of Administrative Services, Office of State Purchasing, for the Purchase of Pick-up Trucks for the City of Bellbrook. This will authorize the City Manager to enter into a contract to purchase two pick-up trucks for the Service Department. Both trucks are available from state bid. The total budget for these two trucks is \$70,000. The total estimated cost, when completely outfitted, is \$64,449.

Mrs. Seger-Lawson made a motion to **adopt Resolution 2018-H**. Mrs. Middlestetter seconded the motion. The Clerk called the roll. Mrs. Seger-Lawson, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

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Mr. Edwards read **Resolution 2018-I** A Resolution Directing the Greene County Auditor to Enter the Delinquent Cost of Unpaid Water Bills on the Tax Duplicate for the Properties Attached Hereto. This authorizes the assessment of unpaid water bills to property taxes. The total of delinquent water bills for assessment is \$1,721.66.

Mr. Edwards made a motion to **adopt Resolution 2018-I**. Mr. Greenwood seconded the motion. The Clerk called the roll. Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

Mr. Schweller read **Resolution 2018-J** A Resolution Authorizing the City Manager to Participate in a Contract with the Department of Administrative Services, Office of State Purchasing, for the Purchase of Police Vehicles for the City of Bellbrook. This authorizes the City Manager to enter into a contract to purchase two SUV's for the Police Department. These SUV's will replace the last two Dodge Chargers. The budget for these two vehicles, before outfitting, is \$56,000.

Mr. Schweller made a motion to **adopt Resolution 2018-J**. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll. Mr. Schweller, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion carried 7-0.

## **CITY MANAGER REPORT**

Mr. Schlagheck said residents should be receiving their property tax bill within the next couple of weeks. The overall valuation for the city went up 7.4%. Mr. Schlagheck said if your property value did not go up, you would actually pay less tax. Also, if your property value increased 8%, your taxes only increased 2%. When property values increase, tax rates decrease.

Next, Mr. Schlagheck said the City of Beavercreek does an annual cost of local government. This annual report shows for a typical homeowner, how much they pay for real estate taxes, how much they pay in city income taxes and how much they pay annually for water and sewer. The City of Bellbrook has the lowest annual cost of local government for the second or third year in a row. Mr. Schlagheck said he hears a lot that our property taxes are the highest in the county. He said our taxes are higher but we do not have a city income tax or a school district income tax.

## **COMMITTEE REPORTS**

**Service:** No Report.

**Safety:** No Report.

**Finance/Audit:** Mr. Schweller said it looks like the City is on track with both revenue and expenditures. He also said the capital projects are on track too. At the auditor's request, the quarterly financial report needs to be accepted by formal action of Council.

Mr. Schweller made a motion to accept the 12-31-17 quarterly finance update. Mr. McGill seconded the motion. The Clerk called the roll. Mr. Schweller, yes; Mr. McGill, yes; Mr. Edwards, yes; Mr.

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Greenwood, yes; Mrs. Middlestetter yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion carried 7-0.

**Community Affairs:**

Mrs. Middlestetter made a motion to appoint Brady Harding to serve on the Planning Board, term, January 1, 2018 to December 31, 2022. Mr. Edwards seconded the motion. The Clerk called the roll. Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

**OLD BUSINESS-**

**NEW BUSINESS** Mayor Baird said that City Manager, Mark Schlagheck has resigned his position effective March 16, 2018. The Mayor said Mr. Schlagheck has done a lot of good things for the City of Bellbrook. The Mayor wished Mr. Schlagheck well. Mayor Baird said that Mr. Schlagheck will be helping Council with the hiring of a new City Manager.

Mr. Edwards made a motion to accept the resignation of City Manager, Mark Schlagheck, effective March 16, 2018. Mr. McGill seconded the motion. The Clerk called the roll. Mr. Edwards, yes; Mr. McGill, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

**OPEN DISCUSSION:**

Mr. Edwards said that Mr. Schlagheck has been a pleasure to work with. He wished Mr. Schlagheck all the best.

Mr. Greenwood told Mr. Schlagheck good luck and it has been a pleasure to work with him.

Mr. McGill said Mr. Schlagheck has been an asset to this council and also the community. He has provided excellent guidance.

Mrs. Middlestetter said Mr. Schlagheck will be sorely missed.

Mrs. Seger-Lawson also said Mr. Schlagheck will be missed.

Mr. Schweller said Mr. Schlagheck is both the City Manager and Finance Director. He said it is not often you can find both skill sets in one individual. Mr. Schweller said we have had some great results with the annual audits. Mr. Schweller said he has done a great job for the city and he thanked Mr. Schlagheck.

**Andrew Betts-1524 Lynlee Dr.-**He said it might be helpful to include the annual cost of government report with the levy information.

**Cole McCrae-1862 Sugar Run Trail** is a Boy Scout from Troop 375. He is at the meeting tonight to earn his communication badge.

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**Danny Betts-1524 Lynlee Dr.** is also a Boy Scout from Troop 375. He is in attendance tonight to earn his citizenship in the community badge.

The Mayor presented both Boy Scouts with a pin and thanked them for coming to the meeting tonight.

**ADJOURN**

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 7:48 pm.

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Robert L. Baird, Mayor

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Jami L. Kinion, Clerk of Council