

# RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

February 12 2018

**PRESENT:** Mr. Nick Edwards  
Mr. Forrest Greenwood  
Mr. Darryl McGill  
Mrs. Elaine Middlestetter  
Mrs. Dona Seger-Lawson  
Deputy Mayor Mike Schweller  
Mayor Bob Baird

This is a summary of the City Council meeting held on Monday, February 12, 2018. Mayor Baird called the meeting to order at 6:00 pm and the Clerk called the roll.

**Mr. McGill made a motion to go into executive session at 6:00 pm to discuss Personnel Matters (Employment of a Public Employee)** Mrs. Middlestetter seconded the motion. The Clerk called the roll: Mr. McGill, yes; Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

**Mrs. Middlestetter made a motion to exit out of executive session.** Mr. Edwards seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

Being no further business the executive session ended at 6:51 pm.

Mayor Baird called the regular council meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the executive session and regular meeting minutes of January 22, 2018, Mayor Baird declared the minutes approved as written.

## **MAYOR'S ANNOUNCEMENTS/SPECIAL GUEST**

Mayor Baird presented a Certificate of Appreciation to Robert Gooding. He has served on the Historical Museum Board for many years. Mayor Baird thanked Mr. Gooding for his service.

Police Chief Doug Doherty presented the 2017 annual Police Department Report to Council. The entire report is attached to these minutes and it is also available on the City website.

Next, Mayor Baird swore in a new part time Police Officer, Alexi Wilson.

## **PUBLIC HEARING OF ORDINANCES**

## **INTRODUCTION OF ORDINANCES**

## **RESOLUTIONS**

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Mr. Greenwood **read Resolution 2018-K** A Resolution Declaring Specific Equipment No Longer Needed By the City of Bellbrook as Surplus Property and Authorizing the City Manager to Dispose of Said Surplus Property. Mr. Schlagheck said this vehicle is no longer needed by the Fire Department. It will be auctioned on GovDeals.com.

Mr. Greenwood made a motion to **adopt Resolution 2018-K**. Mr. McGill seconded the motion. The Clerk called the roll. Mr. Greenwood, yes; Mr. McGill, yes; Mr. Edwards, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

Mrs. Middlestetter **read Resolution 2018-L** A Resolution Approving the Record Plan for the Highview Terrace Subdivision, Section Three, Phase Three. Mr. Schlagheck said this is the final phase of the Highview Terrace Subdivision. He also mentioned some other improvements that will be required before everything is finally accepted. Those include an emergency access gate between Highview Terrace and the Landings at Sugarcreek and a sidewalk connector between the two developments. The Planning Board approved this record plan last week.

Mr. Greenwood asked about the access gate. Mr. Schlagheck said it was part of the approved plan. It will be a locked gate but emergency personnel will have keys. The Highview Terrace Home Owners Association will be responsible for any maintenance.

Mrs. Seger-Lawson asked about runoff issues. Mr. Schlagheck said some of the prior issues were in the spring time with significant rain. He said now there is some grass established and he has not been made aware of any other problems.

Mr. Schweller asked if there was any protection for the city if the Home Owners Association could not maintain the gate. Mr. Schlagheck said if the gate would fall in disrepair and they would be unwilling to repair it; the gate would be removed by the City and the access would remain open.

Mrs. Middlestetter made a motion to **adopt Resolution 2018-L**. Mrs. Seger-Lawson seconded the motion. The Clerk called the roll. Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

Mr. Edwards **read Resolution 2018-M** A Resolution Approving the Platting of Lot #3 Wilson Plat Subdivision, Section 3. This replat creates one additional lot at the property located at 3730 Wead Place. A variance was granted for this lot creation in 2006. The Planning Board reviewed and approved this replat last week.

Mr. Edwards made a motion to **adopt Resolution 2018-M**. Mr. Greenwood seconded the motion. The Clerk called the roll. Mr. Edwards, yes; Mr. Greenwood, yes; Mr. McGill, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

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## **CITY MANAGER REPORT**

Mr. Schlagheck said this is the time of year when we review items. Tonight, he talked about waste collection. Rumpke is the trash hauler for the city. On average, each household generates 1.2 tons of waste per year. Mr. Schlagheck said about 80% of our waste goes to the landfill and 20% is recycled. He said that Bellbrook's overall recycling rate far exceeds our neighbors. The cost charged to the residents is \$13.00, which is cheaper than a lot of our neighbors.

Next, Mr. Schlagheck said the Upper Hillside Water Main Project will begin on March 5<sup>th</sup>, weather permitting. Residents were mailed a letter last week with information. The project will be in three phases. Phase one will be the installation of the water main. Phase two will be the installation of the service lines. Phase three will be paving and restoration. Mr. Schlagheck said we are significantly increasing the pressure in the area. He anticipates hearing issues related to water heaters and water softeners that residents will have due to the increase in pressure. Mr. Schlagheck said the City is not responsible. This project is an improvement to the area and the City is responsible for getting water to the area. There will also be a connection at Pavilion Lane that will improve pressure for the residents that live there.

Mr. Schlagheck had a draft of the levy postcard for Council to review. He asked Council to look it over and let him know if they have any corrections or additions. He said the postcard will be mailed sometime in early April

## **COMMITTEE REPORTS**

**Service:** Mrs. Seger-Lawson wanted to thank the Service Department for doing a good job with snow removal.

**Safety:** No Report.

**Finance/Audit:** Mr. Schweller said there was a notice that the audit has begun. Mr. Schlagheck confirmed the audit has begun.

## **Community Affairs:**

Mrs. Middlestetter made a motion to appoint Shane Russell to serve on the Historical Museum Board, term, January 1, 2018 to December 31, 2021. Mr. McGill seconded the motion. The Clerk called the roll. Mrs. Middlestetter, yes; Mr. McGill, yes; Mr. Edwards, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 7-0.

## **OLD BUSINESS-**

## **NEW BUSINESS**

Mr. Schlagheck gave an overview of the water rates. In 2017, a little less than 300 million gallons of water was produced. This is consistent with other years. The number of meters billed continues to grow with the new developments in the Vineyards, Highview Terrace and the township. Mr. Schlagheck said 13,000 gallons is the typical quarterly usage. The water fund revenue continues to be consistent too. On a monthly basis, water is charged at a rate of \$8.90 for the first 1,000 gallons and \$3.90 per 1,000 gallons thereafter. The rate for irrigation is \$4.75 per 1,000 gallons. Tap in fees collected have increased and will continue with the new developments. Mr. Schlagheck said the staff recommendation is to not increase the water rates for 2018.

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**OPEN DISCUSSION:**

Mr. Greenwood said the Service Department has done a great job with snow removal and repairing water main breaks.

The other Council members and Mayor Baird also thanked the Service Department for the great job they do.

Mr. Schlagheck mentioned about the violence recently in Westerville. Two Police Officers were shot and killed. Mr. Schlagheck said this could happen anywhere and he gives credit to the Police for what they do every day.

**ADJOURN**

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 8:00 pm.

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Robert L. Baird, Mayor

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Jami L. Kinion, Clerk of Council