

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Meeting
June 25, 2018

PRESENT: Mr. Forrest Greenwood
Mrs. Elaine Middlestetter
Mrs. Dona Seger-Lawson
Deputy Mayor Mike Schweller
Mayor Bob Baird

ABSENT: Mr. Nick Edwards
Mr. Darryl McGill

Mrs. Middlestetter made a motion to go into Executive Session at 6:00 pm to consider the purchase of property for public purposes and security matters. Mr. Greenwood seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 5-0.

Being no further business, the Executive Session ended at 6:43 pm.

Following the Executive Session, a Work Session was held to discuss Code Enforcement, Boards and Commissions and City Manager Goals.

The Work session adjourned at 6:55 pm.

Mr. Edwards was absent. **Mrs. Middlestetter moved to excuse Mr. Edwards.** Mr. Greenwood seconded the motion. The Clerk called the roll: Mrs. Middlestetter, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 5-0.

Mr. McGill was absent. **Mr. Schweller moved to excuse Mr. McGill.** Mrs. Seger-Lawson seconded the motion. The Clerk called the roll: Mr. Schweller, yes; Mrs. Seger-Lawson, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mayor Baird, yes. The motion carried 5-0.

This is a summary of the City Council meeting held on Monday, June 25, 2018. Mayor Baird called the meeting to order at 7:00 pm and the Clerk called the roll.

After polling members of City Council, as there were no corrections or additions to the regular meeting minutes of June 11, 2018, Mayor Baird declared the minutes approved as written.

MAYOR'S ANNOUNCEMENTS/SPECIAL GUEST

Mayor Baird swore in new full time Firefighter, Joshua Lipps. His first day of work was Monday, June 18th

Mayor Baird and Council welcomed Joshua to Bellbrook and thanked the entire Fire Department for the great job they do.

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

June 25, 2018

PUBLIC HEARING OF ORDINANCES

Mrs. Seger-Lawson **read Ordinance 2018-2** An Ordinance Adopting the Revised City of Bellbrook Personnel Manual. Ms. Dodd said there were some changes to the amount of sick leave that can be used for appointments, surgeries or the birth of a child. Ms. Dodd said another change was to the exempt employee list. The list was updated to include Deputy Fire Chief and the deletion of Fire Captain.

Mayor Baird opened up for public comment. Seeing no comments from the public, the Mayor closed the public hearing and asked for a motion.

Mrs. Seger-Lawson made a motion to **adopt Ordinance 2018-2**. Mrs. Middlestetter seconded the motion. The Clerk called the roll. Mrs. Seger-Lawson, yes; Mrs. Middlestetter, yes; Mr. Greenwood, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 5-0.

INTRODUCTION OF ORDINANCES

Mr. Schweller **read Ordinance 2018-3** An Ordinance Authorizing the City Manager/Finance Director to Submit the Tax Budget for Fiscal Year 2019 to the Greene County Auditor. Mr. Schweller said this is a reoccurring item each year. This ordinance certifies our need for the property tax dollars that we receive annually.

Mr. Schweller made a motion to **introduce Ordinance 2018-3**. Mr. Greenwood seconded the motion. The Clerk called the roll. Mr. Schweller, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion carried 5-0.

Mr. Greenwood **read Ordinance 2018-4** An Ordinance Amending Part Four – Traffic Code of the Bellbrook Municipal Code. Ms. Dodd said this ordinance continues to delete sections of the code that are duplicates of the ORC which is what the Police Department uses.

Mr. Greenwood made a motion to **introduce Ordinance 2018-4**. Mrs. Middlestetter seconded the motion. The Clerk called the roll. Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mrs. Seger-Lawson, yes; Mr. Schweller, yes; Mayor Baird, yes. The motion carried 5-0.

RESOLUTIONS

Mrs. Middlestetter **read Resolution 2018-T** A Resolution Approving the Replat and Vacation of the Drainage and Access Easement on Lot 1D of Highview Terrace, Section 1 and Replacing it with an Adjusted Easement on Lot 1F. Ms. Dodd said this resolution was approved by the Planning Board on June 7th and is simply relocating the drainage and access easement from Lot 1D to Lot 1F after additional engineering had been done by the property owners.

Mrs. Middlestetter made a motion to **adopt Resolution 2018-T**. Mr. Schweller seconded the motion. The Clerk called the roll. Mrs. Middlestetter, yes; Mr. Schweller, yes; Mr. Greenwood, yes; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion carried 5-0.

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

June 25, 2018

CITY MANAGER REPORT

Ms. Dodd attended a MVRMA Board of trustees meeting on Monday, June 18th. At that meeting the City of Bellbrook was designated the overall winner of the 2017 Standard of Excellence Award. This award was presented to Bellbrook for having the lowest losses per full time employee of all of the members. In addition to that award, the Fire Department, Police Department and Water/Wastewater Department all received zero loss awards.

Ms. Dodd said the Fire Department welcomed Firefighter Joshua Lipps who began on Monday, June 18th. She also said with the passage of the ordinance tonight, we will post internally the position of Deputy Fire Chief.

Next, Ms. Dodd said we now have an Information Technology Services Contractor that will provide all-inclusive IT services for the City. They started last week.

Ms. Dodd said the Pressure Reducing Valve (PRV) pit has been installed with the exception of the electric power and fiber components. She said we are waiting on the full assessment from DP&L to determine if we can attach fiber for communications to the PRV pit to the poles. The next steps are paving and yard restoration. Ms. Dodd said that yard restoration will probably take place in late August and early September because that is the best time to plant grass seed.

Mr. Schweller asked Ms. Dodd if everyone in the Upper Hillside area has switched to the high pressure system and if there were any issues. She said yes, the residents in that area are on the high pressure system and there have been no issues.

COMMITTEE REPORTS

Service: No Report.

Safety: Mr. Greenwood reminded residents to be safe over the Fourth of July holiday.

Finance/Audit: No Report.

Community Affairs: No Report.

OLD BUSINESS

NEW BUSINESS

Ms. Dodd said there is a request tonight for appeal of Village Review Board Case #17-01, 79 West Franklin St. The property owner went before the VRB on August 9, 2017. The VRB instructed the property owner to make three changes: install a gable, install railings on the north and south side of both porches and install faux windows on the north side of the property. Ms. Dodd said she has met with the property owner to have a discussion. The property owner said it would be expensive to install the gable but he offered to install the porch railings, install shutters on the north end of the property and pay the \$250.00 fine. Ms. Dodd said she told the property owner since this is outside of the 45 day limit to appeal to the VRB, he would need to appeal to City Council. Council would need to make a

RECORD OF PROCEEDINGS

Minutes of Bellbrook City Council Meeting

June 25, 2018

motion to accept or deny this request for appeal. If Council would accept this appeal, the property owner would come before Council and would request a revision to the VRB motion. Council could approve or deny that request. Mayor Baird asked what the other option was. Ms. Dodd said that Council could deny the request and the original motion that the VRB made in August 2017 would need to be upheld.

Mr. Schweller made a motion to accept the request for appeal of Village Review Board Case #17-01, 79 West Franklin St. Mrs. Middlestetter seconded the motion. The Clerk called the roll. Mr. Schweller, yes; Mrs. Middlestetter, yes; Mr. Greenwood, no; Mrs. Seger-Lawson, yes; Mayor Baird, yes. The motion carried 4-1.

OPEN DISCUSSION

Mrs. Seger-Lawson said the Eagle 5K will be held on July 29th at Bellbrook High school. This benefits the football program.

Mr. Schweller thanked Ms. Dodd for continuing to update the Code with Ordinance 2018-4 tonight.

ADJOURN

Being no further business to come before this regular session of the Bellbrook City Council, Mayor Baird declared the meeting adjourned at 7:33 pm.

Robert L. Baird, Mayor

Jami L. Kinion, Clerk of Council