

BELLBROOK CITY COUNCIL AGENDA
July 12, 2021



City of Bellbrook
15 E. Franklin Street
Bellbrook, Ohio 45305

T (937) 848-4666
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www.cityofbellbrook.org

7:00 pm-Regular Meeting

1. Call to Order
2. Pledge of Allegiance
3. Roll Call
4. Approval of the minutes of the June 28 regular meeting
5. Mayor's Announcements and Special Guest
 - Nick Edwards Announcement
6. Public Hearing of Ordinances
7. Introduction of Ordinances
8. Resolutions
 - **Resolution 2021-T** A Resolution Authorizing the City Manager to Adjust the Pay Scales of City Positions not Covered by a Collective Bargaining Agreement (**Hoke**)
 - **Resolution 2021-U** A Resolution Authorizing the City Manager to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs and to Execute Contracts as Required (**Havens**)
 - **Resolution 2021-V** A Resolution Establishing a New Special Revenue Fund Titled "Local Fiscal Recovery Fund" (**Greenwood**)
 - **Resolution 2021-W** A Resolution by Bellbrook City Council to Request the City of Bellbrook's Share of American Rescue Plan Act Funds from the Ohio Office of Budget and Management and Authorizes the City Manager to Act as the Authorized Representative on Behalf of the City of Bellbrook (**Greenwood**)
 - **Resolution 2021-X** A Resolution Directing the Greene County Auditor to Enter the Delinquent Cost of Weed and Grass Mowing on the Tax Duplicate for the Properties Attached Hereto (**Middlestetter**)
 - **Resolution 2021-Y** A Resolution by Bellbrook City Council Authorizing Recommendation to Accept the Fifth Amended Joint Chapter 11 Plan of Reorganization of Purdue Pharma L.P. in the United States Bankruptcy Court of the Southern District of New York Case No. 19-23649 (**Hoke**)
9. Old Business
 - City Manager Search Update
10. New Business
11. City Manager Report
12. Committee Reports

- Appointments to fill the vacancy on Finance/Audit, Community Affairs and Council Liaison to BZA-PRC
 - A. Service
 - B. Safety
 - C. Finance/Audit
 - D. Community Affairs
- 13. Clerk's Update
- 14. Open Discussion
- 15. Public Comment
- 16. **Executive Session to discuss the employment of a Public Employee**
- 17. **Adjournment**

Future Agenda Items (dates are subject to change)

- July 26, 6:00 PM Work Session to discuss results of Little Sugarcreek Borings
- July 26 - A Resolution Authorizing the City Manager to Enter into a Lease with Frygib, Inc. for Use of Wellfield Land Located on State Route 725
- October 11 – 6pm Budget Work Session– Administration & Service Departments
- October 25 - 6pm Budget Work Session– Police & Fire Departments
- November 8 – 6pm Budget Work Session– Capital Improvement Plan
- November 22 – Introduction of 2022 Budget Ordinance
- December 13 - Public Hearing of 2022 Budget Ordinance

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Regular Meeting
June 28, 2021

Due to the COVID-19 pandemic the June 28, 2021, City Council Meeting was conducted using Zoom's remote webinar platform.

PRESENT: TJ Hoke
Ernie Havens
Dr. Van Veldhuizen
Forrest Greenwood
Elaine Middlestetter
Mayor Mike Schweller

ABSENT: Nick Edwards

ALSO PRESENT: City Manager Melissa Dodd

REGULAR MEETING

Mayor Schweller called the regular meeting to order at 7:00 pm.

ROLL CALL

Mr. Hoke, yes; Mr. Havens, yes; Dr. Van Veldhuizen; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mayor Schweller, yes.

Dr. Van Veldhuizen made a motion to excuse Mr. Edwards from the meeting. Mr. Greenwood seconded the motion. The Clerk called the roll. Dr. Van Veldhuizen, yes; Mr. Greenwood, yes; Mr. Hoke, yes; Mr. Havens, yes; Mrs. Middlestetter, yes; Mayor Schweller, yes. The motion passed 6-0.

APPROVAL OF MINUTES

Mayor Schweller asked if anyone had any comments or corrections to the minutes of June 14. Hearing none he declared the minutes approved.

MAYOR'S ANNOUNCEMENTS

Mayor Schweller explained that the Article 14 work session has been postponed. He also announced that the executive session will begin at the end of regular business. Council will be reviewing City Manager applications.

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PUBLIC HEARING OF ORDINANCES - none

INTRODUCTION OF ORDINANCES - none

RESOLUTIONS

Dr. Van Veldhuizen read **Resolution 2021-Q A Resolution to Proceed to Levy a Tax in Excess of the Ten Mill Limitation.**

Mrs. Dodd explained that this is the last piece of legislation needed to place the tax levy on the November 2021 ballot. This will be the first of three opportunities to pass a levy before the current one expires at the end of 2022. This tax levy brings in \$226,000 to the City each year. She added that this is a renewal and qualifies for the state roll back and homestead exemptions.

Mayor Schweller pointed out that the last time this levy was up for renewal a citizen group was created to manage the signage and mailings associated with informing the public. Mrs. Dodd responded that she has already updated the mailer that was used last time. She will prepare information for Council concerning the steps and legal requirements.

Dr. Van Veldhuizen made a motion to adopt **Resolution 2021-Q A Resolution to Proceed to Levy a Tax in Excess of the Ten Mill Limitation.** Mr. Hoke seconded the motion. The Clerk called the roll. Dr. Van Veldhuizen, yes; Mr. Hoke, yes; Mr. Havens, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mayor Schweller, yes. The motion passed 6-0.

Mr. Hoke read **Resolution 2021-R A Resolution Authorizing the City Manager to Sign an Agreement with the Greene County Engineer's Office for the Collective Paving Program for 2021.**

Mrs. Dodd explained that is the annual resolution to enter into a contract for the collective paving program through Greene County. Last year Council decided to use some of the additional money received from the gas tax to increase our allocation from \$150,000 to \$ 200,000. This year \$100,000 will

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come from the Streets Fund and \$100,000 from the Capital Fund with is funded by the General Fund. The amount took into account a six percent contingency. The City Manager has seen the bid which came in lower this year so the City might not have to spend the entire amount. She added that Service Director Pasley uses a system to measure all of the streets to be as accurate as possible. They monitor trucks and tonnage closely during the actual paving.

Mayor Schweller added that the City had investigated the cost of paving if we did not join in with Greene County and it was discovered that the collective program is a good choice because it is better pricing.

Mr. Hoke made a motion to adopt **Resolution 2021-R A Resolution Authorizing the City Manager to Sign an Agreement with the Greene County Engineer's Office for the Collective Paving Program for 2021.** Mrs. Middlestetter seconded the motion. The Clerk called the roll. Mr. Hoke, yes; Mrs. Middlestetter, yes; Mr. Havens, yes; Dr. Van Veldhuizen, yes; Mr. Greenwood, yes; Mayor Schweller, yes. The motion passed 6-0.

Mrs. Middlestetter read **Resolution 2021-S A Resolution In Support of the Bellbrook to Spring Valley Connector.**

Mrs. Dodd explained that there are several entities in Greene County applying for a RAISE grant. Sugarcreek Township is spearheading the grant portion that would fund the Bellbrook to Spring Valley connector trail. They are funding a match for the grant. Greene County Master Trails Plan looked at desired connections and this one is a high priority. Applications must be turned in to Brian Housh of the Rails to Trails Program by July 16. With this connector there will not be anything needing construction within the City. Bellbrook does not have room for a separate bike lane, but markings called "sharrows" will be painted on the pavement of Franklin Street as an indication that motorists and bicyclists must share the road. A path will be constructed starting outside of town connecting to the bike trail in Spring Valley.

Mr. Havens asked what was included in "all transportation modes". Mrs. Dodd explained that the wording is used to assure accommodations for all un-motorized forms of transportation such as bicycles and wheelchairs.

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Mrs. Middlestetter made a motion to adopt **Resolution 2021-S A Resolution In Support of the Bellbrook to Spring Valley Connector**. Dr. Van Veldhuizen seconded the motion. The Clerk called the roll. Mrs. Middlestetter, yes; Dr. Van Veldhuizen, yes; Mr. Greenwood, yes; Mr. Hoke, yes; Mr. Havens, yes; Mayor Schweller, yes. The motion passed 6-0.

OLD BUSINESS - none

NEW BUSINESS - none

CITY MANAGER REPORT

Mrs. Dodd reported the following:

- Dispatch Contract Renewal with City of Xenia – The contract between the City of Xenia, Sugarcreek Township and the City expired on September 14, 2020. Since last summer we have been looking at the call volume and demand for service between Bellbrook and the Township. The demand is not actually split 50/50 which was what the original agreement had both parties paying. Xenia has come up with a proposed contract modification that would reduce our contract by 13% and increase the Township’s share by 13% with a 3% increase each year. Council will have the opportunity to review the details and the contract at an upcoming meeting. Even though there has been no contract in place since the expiration, the City continued to pay the last contract year amounts. So now the City is ahead of the annual fee for 2021 if the 13% decrease was to materialize. The annual fee will be \$232,000 if the City accepts the proposal. Sugarcreek Township would pay \$303,000. Prior to this decrease the City paid \$268,000.

Mayor Schweller asked how long the contract extends. Mrs. Dodd said it is a six-year contract. The Mayor asked about future calculations since the Township will have much more growth than Bellbrook. Mrs. Dodd said they will need to provide a way to recalculate.

Mr. Havens asked if the difference in the number of calls equaled the 13%. The City Manager explained that different types of calls were weighted differently so it is not a simple 13%. The

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calculation uses 75% readiness for service and 25% service utilization. The three-year average for calls equaled 5,000 for Bellbrook and 15,000 for Sugarcreek Township.

Mr. Havens stated that he understood that the City could go with Greene County instead of Xenia which some people say could be dramatically cheaper, maybe up to half the cost. He asked if this has been explored or if other options had been researched. Mrs. Dodd said they have not. Mayor Schweller said that Greene County had mentioned a potential plan, but it never materialized during the timeframe when this choice was made. The Council studied the situation thoroughly when considering the consolidation and made the best choice.

Mr. Havens added that he talked to several organizations who use the Greene County service with numbers closer to Bellbrook but whose cost was closer to \$50,000 instead of \$260,000.

Mrs. Middlestetter added that much of the cost is having a system and staff ready at all times whether calls come in or not. Response time was also a concern but there was almost negligible difference after the consolidation. Mr. Greenwood agreed that having Bellbrook, Beavercreek, and the Township hear each other on the radios which was a great improvement.

The City Manager expressed concern about wanting to shop around after being out of contract with Xenia for a year. She has not reviewed the current contract concerning a termination fee.

Mr. Havens suggested not telling them Bellbrook was looking at other services but try to slow down the process by 30 days or so since a contract has not been presented. Mrs. Dodd doubted anyone else could prepare a plan and contract to switch the entire dispatch service within a month.

- Lease with Golf Park – The owners of the Golf Park notified the City that they wished to exercise their right to a five-year lease extension of the well-field. In receiving this, the original contract was discovered. The contract was dated 2006 for a five-year time period with the option to renew it a certain number of times but not to go past 2026. It did not appear to have been approved by Council back in 2006 as there is no legislation which authorized the execution by the City Manager at the time. Mrs. Dodd sent the agreement to the Municipal Attorney and the City's insurance company who both suggested some changes. Therefore, a new lease agreement resolution will

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be brought before Council to approve at one of the meetings in July. The wellfield was purchased by the City in 2006 with the agreement to lease the land to the golf park at no cost.

- American Rescue Plan Funds – On the 22nd, news came out that townships would now be included in the distribution of ARP funds. This has greatly reduced the original proposed allocation of \$1.4 million to Bellbrook down to a maximum of \$769,291. The amount and the guidelines for using the funds are still evolving.
- Council Goals Update – The plan was to meet with each committee to review the respective goals. With meetings required to go back in person in July and to be respectful of time, a written update will be sent to each committee at the beginning of July and then a collective update to Council as a whole at the last meeting in July. In reviewing the state of each goal, many will be reserved for the next City Manager at this juncture.
- Juneteenth Federal and State Holiday – As Council is aware, Juneteenth was declared a federal, and subsequently, a state holiday recently. With that being said, Council will need to decide if they wish to observe this as a city holiday in the future and if so, modifying the Personnel Policy Manual in a future update to reflect such.

Mr. Hoke asked if the City Manager could present Council with the estimated cost to the City to make this an official holiday. Mrs. Dodd answered that the information will be brought to the next Council meeting.

- The revision of Article 14 has been tabled for Council approval until a new City Manager is installed.

COMMITTEE REPORTS

Service – Mr. Greenwood reported that the flash flood event on June 19 affected many areas of town including some damage to some homes and businesses. These events are becoming more frequent. Bellbrook should look at the issues as it pertains to infrastructure. He added that Dot's Market sign was struck and is no longer working. They also had some mud and flooding at the rear of the business from retention areas behind the building. Mayor Schweller added that he had spoken to Dot's owner to explain that the flooding did not come from public land or drains but probably from the retention pond of the Ridgewood development, so this case is not a City matter.

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Safety – Mr. Hoke explained that he was definitely affected by the flash flood when he was trapped outside of his neighborhood. He extended thanks and appreciation for the coordination between the Police Department and the Service Department who came out when the entrance to the Vineyards was flooded by about four feet of water and blocked by trees that had washed down the hill. He wanted to remind residents to never drive into water. Mrs. Dodd added that this is a good example of why developments with only one way in and out are a bad idea.

Finance – Dr. Van Veldhuizen reported that the City has received a clean audit report. No exit interview is required but he believes it would be useful to newer members of the committee.

Community Affairs – Mrs. Middlestetter reported that the committee is trying to coordinate times to interview board applicants.

CLERK'S REPORT

Mrs. Timmons reported that she will be attending the annual Ohio Municipal Clerk's Institute July 11 through 15 in Columbus. The Mayor and City Manager have looked at the agenda for July 12 and at this point there are no items.

Mr. Havens made a motion to cancel the July 12 regular Council meeting. Mrs. Middlestetter seconded the motion and all member agreed. The motion passed 6-0.

Mrs. Timmons detailed the following items for Upcoming Council Meetings:

- July 26 – Resolution to Proceed for General Fund Levy Renewal
- The State has not extended the virtual meeting allowance past the June 30 deadline. This means the meetings will return to in-person starting July 1.

COMMENTS

Mrs. Dodd clarified that the Greene Central dispatch service is actually run by Xenia dispatch. They are the same thing; they do not have their own dispatch service.

Mr. Greenwood - none

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Mr. Havens - none

Mr. Hoke announced that there will be a Football Community Pep Rally on July 17 from 2:00-5:00 PM. The cost is \$10.00 per person and will be catered. He asked if the BZA-PRC will meet in July. The Clerk said that the board will meet in July. Mr. Hoke also recommends the documentary "American Factory" on Netflix which is about the Fuyao plant in Moraine.

Mrs. Middlestetter commented on the loss of one of the big trees in Bellbrook Park.

Dr. Van Veldhuizen asked Mrs. Dodd to express thanks to the Service Department for the amazing work they did following the flash flood.

Mayor Schweller asked if anyone has heard how this storm compared to the one in 2020 that washed away the N Belleview culvert and road. Mrs. Dodd did not have any details at this point.

PUBLIC COMMENT - none

ADJOURNMENT TO EXECUTIVE SESSION

Mrs. Middlestetter made a motion to enter executive session at 8:31 PM. The motion was seconded by Mr. Hoke. All were in favor.

The Mayor announced that there was no further business at 9:30 PM.

Michael W. Schweller, Mayor

Melissa Dodd, Acting Clerk of Council

RECORD OF RESOLUTIONS

Resolution No. 2021-T

July 12, 2021

City of Bellbrook

Resolution No. 2021-T

A Resolution Authorizing the City Manager to Adjust the Pay Scales of City Positions not Covered by a Collective Bargaining Agreement.

WHEREAS, the City of Bellbrook wishes to adjust the pay scales for City positions which are not covered by collective bargaining agreement; and

WHEREAS, the City reviews wage rates for its employees on an annual basis; and

WHEREAS, the wages of certain employees will fall outside the new pay scales and ranges for certain positions and the City Manager shall have the authority to adjust those specific wages as necessary including one-time lump sum payments; and

WHEREAS, the pay scales for elected officials, the clerk of council and the city manager will not be adjusted; and

WHEREAS, the City wishes to incorporate the wage provisions into the general personnel policies of the City.

Now, Therefore, the City of Bellbrook Hereby Resolves:

Section 1. That the City Manager is hereby authorized to adjust the wages for certain positions per the attached pay scales and ranges effective August 1, 2021.

Section 2. That the attached pay scales and ranges be approved as presented.

Section 3. That the City Manager has the authority to adjust the wages of certain employees that fall outside the new pay scales and ranges for their positions as necessary including one-time lump sum payments.

Section 4. That this resolution shall take effect and be in force forthwith.

Michael W. Schweller, Mayor

ATTEST:

Melissa Dodd, Acting Clerk of Council

City of Bellbrook Wage Scales

| | Pay Range | |
|-------------------------|-----------|-----------|
| Police Chief | \$92,977 | \$114,211 |
| Fire Chief | \$92,977 | \$114,211 |
| Service Director | \$88,393 | \$111,973 |

| Administrative | Pay Scale | | | | | | | | |
|--------------------------------------|-----------|----------|----------|----------|----------|----------|----------|----------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| Planning and Zoning Assistant | \$22.96 | \$24.11 | \$25.31 | \$26.58 | \$27.90 | \$29.29 | \$30.77 | \$32.31 | |
| | \$47,757 | \$50,145 | \$52,639 | \$55,283 | \$58,033 | \$60,933 | \$64,003 | \$67,201 | |
| Administrative Assistant | \$20.17 | \$21.51 | \$22.96 | \$24.20 | \$25.65 | \$26.73 | \$28.00 | \$29.41 | \$30.89 |
| | \$41,958 | \$44,751 | \$47,757 | \$50,336 | \$53,352 | \$55,598 | \$58,240 | \$61,173 | \$64,258 |
| Senior Secretary | \$15.58 | \$16.64 | \$17.84 | \$18.93 | \$20.14 | \$21.25 | \$22.43 | \$23.50 | \$24.63 |
| | \$32,406 | \$34,602 | \$37,097 | \$39,378 | \$41,894 | \$44,196 | \$46,648 | \$48,887 | \$51,232 |

| | Pay Scale | | | | | |
|------------------------------------|-----------|---------|---------|---------|---------|---------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| Museum Curator (Part-time) | \$12.30 | \$12.92 | \$13.56 | \$14.24 | \$14.95 | \$15.70 |
| Camera Operator (Part-time) | \$12.30 | \$12.92 | \$13.56 | \$14.24 | \$14.95 | \$15.70 |
| Custodian (Part-time) | \$12.30 | \$12.92 | \$13.56 | \$14.24 | \$14.95 | \$15.70 |

| Service | Pay Scale | | | | | |
|-----------------------------|-----------|----------|----------|----------|----------|----------|
| | 1 | 2 | 3 | 4 | 5 | 6 |
| Service Foreman | \$35.59 | \$35.77 | \$37.76 | \$38.89 | \$40.06 | \$41.27 |
| | \$74,023 | \$74,402 | \$78,543 | \$80,888 | \$83,319 | \$85,834 |
| Maintenance Worker 1 | \$27.89 | \$29.28 | \$31.03 | \$32.29 | \$33.90 | \$35.59 |
| | \$58,012 | \$60,911 | \$64,532 | \$67,158 | \$70,505 | \$74,023 |
| Maintenance Worker 2 | \$22.83 | \$23.97 | \$25.17 | \$26.42 | \$27.75 | \$27.89 |
| | \$47,480 | \$49,867 | \$52,362 | \$54,963 | \$57,713 | \$58,012 |
| Maintenance Worker 3 | \$18.23 | \$18.78 | \$19.72 | \$20.71 | \$21.74 | \$22.83 |
| | \$37,928 | \$39,058 | \$41,020 | \$43,066 | \$45,220 | \$47,480 |

| Fire (non-union) | Pay Scale | | | | | | |
|--------------------------------------|-----------|-------|-------|-------|-------|-------|-------|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 |
| Firefighter/Medic (Part-time) | 13.33 | 14.35 | 15.38 | 16.40 | 17.43 | 18.45 | 19.48 |
| Firefighter/EMT (Part-time) | 12.30 | 13.33 | 14.35 | 15.38 | 16.40 | 17.43 | 18.45 |

| Police (non-union) | Pay Scale | | | | | | | | |
|-----------------------------------|-----------|----------|----------|----------|----------|---------|---------|---------|---|
| | 1 | 2 | 3 | 4 | 5 | 6 | 7 | 8 | 9 |
| Police Captain | \$39.18 | \$41.18 | \$43.23 | \$45.42 | \$47.20 | | | | |
| | \$81,485 | \$85,664 | \$89,928 | \$94,469 | \$98,179 | | | | |
| Patrol Officer (Part-time) | \$14.35 | \$15.38 | \$16.40 | \$17.43 | \$18.45 | \$19.48 | \$20.50 | \$21.53 | |

RECORD OF RESOLUTIONS

Resolution No. 2021-U

July 12, 2021

City of Bellbrook

Resolution No. 2021-U

A Resolution Authorizing the City Manager to Prepare and Submit an Application to Participate in the Ohio Public Works Commission State Capital Improvement and/or Local Transportation Improvement Programs and to Execute Contracts as Required.

WHEREAS, the City of Bellbrook is applying for a grant to help finance the cost of a capital improvement known as the Franklin Street Bridge Project pursuant to the programs administered by the Ohio Public Works Commission (OPWC); and

WHEREAS, the OPWC is authorized to provide financial assistance for capital improvements to public infrastructure; and

WHEREAS, the Franklin Street Bridge Project is considered to be a priority need for the community and is a qualified project under the OPWC.

Now, Therefore, the City of Bellbrook Hereby Resolves:

Section 1. That the City Manager is authorized prepare and submit an application to the OPWC for funding in the amount of \$445,306 for the Franklin Street Bridge Project.

Section 2. That the City Manager is authorized to execute any agreements as may be necessary and appropriate to obtain this grant and/or loan funding from the OPWC.

Section 3. That this resolution shall take effect and be in force forthwith.

Michael W. Schweller, Mayor

ATTEST:

Melissa Dodd, Acting Clerk of Council



To: City Council
 From: Melissa Dodd, City Manager
 Date: July 9, 2021
 Subject: Ohio Public Works Funding

Overview

As you are all aware, the City was awarded federal funds for the Franklin Street bridge project back in 2019. The project is quickly advancing in schedule and could happen in the next 12 months. With that being said, a new round of Ohio Public Works Commission funding is opening which this project would be eligible to help reduce the local match. Council is being asked to authorize submitting an application for Round 36 OPWC funding which is due by July 16. This funding could be in the form of grants and loans.

Proposed Funding Strategy

The table below outlines the goal funding strategy for the project. The federal grant refers to the funding we applied for and were awarded through MVRPC in 2019. OPWC outlines the request we would make. Local is the City share which has nearly already been expended.

| | Total Cost | Federal Grant | (Federal %) | OPWC | (OPWC %) | Local | (Local %) |
|--------------|---------------------|----------------------|-------------|---------------------|------------|--------------------|-----------|
| PE | \$103,623.00 | \$ - | | \$ 25,000.00 | | \$78,623.00 | |
| RW | \$ 13,500.00 | \$ - | | \$ 13,500.00 | | \$ - | |
| Utilities | \$ - | \$ - | | \$ - | | \$ - | |
| Construciton | \$681,610.00 | \$ 311,786.00 | | \$369,824.00 | | \$ - | |
| Cont. Eng. | \$ 68,161.00 | \$ 31,179.00 | | \$ 36,982.00 | | \$ - | |
| TOTAL | \$866,894.00 | \$ 342,965.00 | 40% | \$445,306.00 | 51% | \$78,623.00 | 9% |

PE = Preliminary Engineering

RW = Right of Way

Timeline

- OPWC Round 36 applications due to Greene County by July 16
- Review by Greene County subcommittee for priority scoring and recommendation occurs in August/September
- Funded applicants will submit application to OPWC between November and early 2022

- July 1, 2022 agreements are executed for funded projects

Next Steps

Should Council pass the resolution at the July 12th meeting, I will work to submit an application to the Greene County subcommittee for review and scoring.

RECORD OF RESOLUTIONS

Resolution No. 2021-V

July 12, 2021

City of Bellbrook

Resolution No. 2021-V

A Resolution Establishing a New Special Revenue Fund Titled “Local Fiscal Recovery Fund”.

WHEREAS, the Ohio Auditor of State has given municipalities the legislative authority to create a Local Fiscal Recovery Fund; and

WHEREAS, The City of Bellbrook will receive proceeds from the American Rescue Plan Act of 2021 which are to be segregated into their own fund; and

WHEREAS, the establishment of the Local Fiscal Recovery Fund will allow the City to properly account for receipt of these funds.

Now, Therefore, the City of Bellbrook Hereby Resolves:

Section 1. That the Local Fiscal Recovery Fund is hereby established and shall be numbered as Fund 201 in the City of Bellbrook Chart of Accounts.

Section 2. That this resolution shall take effect and be in force forthwith.

Michael W. Schweller, Mayor

ATTEST:

Melissa Dodd, Acting Clerk of Council

RECORD OF RESOLUTIONS

Resolution No. 2021-W

July 12, 2021

City of Bellbrook

Resolution No. 2021-W

A Resolution by Bellbrook City Council to Request the City of Bellbrook's Share of American Rescue Plan Act Funds from the Ohio Office of Budget and Management and Authorizes the City Manager to Act as the Authorized Representative on Behalf of the City of Bellbrook.

WHEREAS, the American Rescue Plan Act, Public Law 117-2 was signed into law by the President of the United States on March 11, 2021; and

WHEREAS, the Ohio General Assembly authorized the distribution of funds to non-entitlement units of local government provided by the "American Rescue Plan Act" in H.B. 168 of the 134th General Assembly; and

WHEREAS, the City of Bellbrook has been determined to be a non-entitlement unit of local government in Ohio and therefore eligible to receive funding as part of the American Rescue Plan Act.

Now, Therefore, Be It Resolved By The Council Of The City Of Bellbrook, State Of Ohio:

- Section 1. That the City Manager is hereby authorized to act as the Authorized Representative for The City of Bellbrook to request its share of funds from the Ohio Office of Budget and Management.
- Section 2. This Resolution shall take effect and be in full force from and after the date of its passage.

PASSED this 12th day of July 2021.

Michael W. Schweller, Mayor

ATTEST:

Melissa Dodd, Acting Clerk of Council

RECORD OF RESOLUTIONS

Resolution No. 2021-X

July 12, 2021

City of Bellbrook

Resolution No. 2021-X

A Resolution Directing the Greene County Auditor to Enter the Delinquent Cost of Weed and Grass Mowing on the Tax Duplicate for the Properties Attached Hereto.

WHEREAS, the City of Bellbrook, following all applicable procedures contained in the Bellbrook Municipal Code, caused overgrown grass and weeds to be cut on properties located in the City of Bellbrook; and

WHEREAS, Bellbrook Municipal Code Section 678.03 (b) authorizes the delinquent cost of such action to be certified to the Greene County Auditor to be entered upon the tax duplicate, and

WHEREAS, the collection of such delinquent costs are in the best interest of the City and its citizens.

Now, Therefore, the City of Bellbrook Hereby Resolves:

Section 1. That the costs that have been incurred for the mowing of grass and weeds that have not been paid by the property owners is \$350.00.

Section 2. That the costs incurred shall be entered on the tax duplicate for the properties attached hereto.

Section 3. That this resolution shall take effect and be in force forthwith.

Michael W. Schweller, Mayor

ATTEST:

Melissa Dodd, Acting Clerk of Council

| Subdivision Name | Reason | Parcel ID | Owners Name | Property Address/Legal Desc | Lot# | Amount Assessed | Amount to be levied in 2022 |
|--------------------------------|------------------|--------------------|--------------------------|--|------|-----------------|-----------------------------|
| McClures | 678.03(B) Grass | L35000100020010200 | Melton Elizabeth Trustee | 60 S West Street Bellbrook. OH 45305 / MC CLURE S 1/2 LOT 16 TOD S WEST ST | 16 | \$ 175.00 | \$ 175.00 |
| Harold Plat Section Two Replat | 678.03 (B) Grass | L35000100070015600 | WACO PHOENIX PROPERTIES | 236 Washington Mill Bellbrook, OH 45305 / Harold Plat Sec 2 Replat Lot 55 | 55 | \$ 275.00 | \$ 175.00 |

RECORD OF RESOLUTIONS

Resolution No. 2021-Y

July 12, 2021

CITY OF BELLBROOK, OHIO

RESOLUTION NO. 2021-Y

A RESOLUTION BY BELLBROOK CITY COUNCIL AUTHORIZING RECOMMENDATION TO ACCEPT THE FIFTH AMENDED JOINT CHAPTER 11 PLAN OF REORGANIZATION OF PURDUE PHARMA L.P. IN THE UNITED STATES BANKRUPTCY COURT OF THE SOUTHERN DISTRICT OF NEW YORK, CASE NO. 19-23649

WHEREAS, The City of Bellbrook filed a proof of claim in the Chapter 11 Plan of Reorganization referenced in the caption of this Resolution (the “Bankruptcy”) pertaining to distribution of opioids by Purdue Pharma that was a significant cause of the national opioid crisis that lead to mass addiction and overdose deaths that affected both the State of Ohio and the City of Bellbrook; and

WHEREAS, a mediated settlement proposal was reached with the Creditor constituencies in the Bankruptcy including public and private Creditors; and

WHEREAS, the Municipal Attorney and the City Manager recommend that Council vote to approve the Fifth Amended Joint Chapter 11 Plan of Reorganization of Purdue Pharma (“Bankruptcy Settlement”) as reflected in the Master Ballot in the Bankruptcy and incorporated herein by reference; and

NOW, THEREFORE, BE IT RESOLVED BY THE COUNCIL OF THE CITY OF BELLBROOK, STATE OF OHIO:

- SECTION 1: Council hereby accepts the recommendation of the City Manager and the Municipal Attorney and authorizes approval of the Bankruptcy Settlement on behalf of the City on or before the July 14, 2021 deadline.
- SECTION 2: The City Manager and the Municipal Attorney recommend that City Council authorize settlement of these Bankruptcy creditor claims on the terms set forth in the Bankruptcy Settlement.
- SECTION 3: The Bellbrook Council hereby directs the City Manager to vote to approve the Bankruptcy Settlement on behalf of the City on or before the July 14, 2021 deadline.
- SECTION 4: The City Manager and Municipal Attorney are hereby authorized to take all steps necessary to resolve these matters in accordance with the terms of the Bankruptcy Settlement.
- SECTION 5: This resolution shall take effect at the earliest date allowed by law.

RECORD OF RESOLUTIONS

Resolution No. 2021-Y

July 12, 2021

PASSED this ____ day of _____, 2021.

Michael W. Schweller, Mayor

Melissa Dodd, Acting Clerk of Council

MEMORANDUM

TO: Melissa Dodd, City Manager

CC: Pamela Timmons, Clerk of Council

FROM: Stephen M. McHugh, Law Director

DATE: July 2, 2021

RE: Summary of the Fifth Amended Joint Chapter 11 Plan of Reorganization of Purdue Pharma L.P. and Recommendation to Vote to Accept the Plan

I. Introduction and Executive Summary

The purpose of the memorandum is to provide updated and detailed information concerning the Fifth Amended Joint Chapter 11 Plan of Reorganization of Purdue Pharma, L.P. and its Affiliated Debtors (“the Plan”) in order to assist you in making an informed decision regarding whether to vote to accept or reject the Plan. Alternatively, you may also abstain from casting a vote.

The Court has approved July 14, 2021, at 4:00 PM E.S.T. as the voting deadline (the “Voting Deadline”) for the Plan. You must please indicate how you wish to vote to me no later than July 14, 2021 at 1:00 PM E.S.T., in advance of that deadline, so that I have sufficient time to place your vote on the “Master Ballot” and submit to the Court the required documentation. Coolidge Wall will submit your vote on your behalf.

The only information Coolidge Wall requires from you is whether you wish to vote to ACCEPT or REJECT the Plan. You may also choose to ABSTAIN from casting a vote on the adoption of the Plan.

I RECOMMEND THAT YOU VOTE TO ACCEPT THE PLAN.

The Plan is the product of six months of mediation between Purdue Pharma, L.P. and numerous Creditor constituencies, including both private and public Creditors. Accepting the Plan will result in a settlement of approximately \$ 5 billion in value provided to trusts, each with a mission to fund abatement of the opioid crisis. The Plan increases the amount that Purdue Pharma’s existing shareholders will be required to pay in the aggregate from the initially proposed amount of \$3 billion to the increased amount of \$4.5 billion.

If the Plan is approved, Purdue Pharma will cease to exist. On the Effective Date, the Debtors’ businesses will be transferred to a newly created company, which will be indirectly owned by two of the opioid abatement trusts. The new company will, however, be historic and unique because it will be governed by a charter that will require that it deploy its assets to address the opioid crisis.

The precise amount that will be distributed to you and when the funds will be received is unknown at this time. However, a Confirmation of the Plan hearing will be held on August 9, 2021, to determine whether the Plan will be accepted or rejected.

The National Opioid Abatement Trust, which is the trust set up to receive funds to be distributed to the states and local governments, will receive the remainder of the funds existing after the initial \$ 5 billion is distributed to a trust for hospitals in the amount of \$250 million, \$365 million is distributed to a trust for insurers and \$60 million is distributed to a trust for Neonatal Abstinence Syndrome monitoring programs. **ALL TRUST FUNDS MUST BE USED FOR OPIOID ABATEMENT PURPOSES, INCLUDING THE TRUST FUNDS YOU WILL RECEIVE.**

Remaining funds will then be allocated between the National Opioid Abatement Trust and the Tribe Trust, which is established to provide opioid abatement funding to the Native American Tribes. Once the National Opioid Abatement Trust receives the remaining funds, the funds will be distributed to each of the fifty states.

Ohio shall receive 4.3567051408% of the total amount of funds received by the National Opioid Abatement Trust. For comparison purposes, only California, Florida, New York, Pennsylvania, and Texas will be entitled to a larger percentage. The amount received is based upon a formula that takes into account each state's national share of prescription opioid sales, overdose deaths, population and persons suffering from pain reliever use disorder.

Once Ohio receives the funds from the National Opioid Abatement Trust, the Ohio Attorney General will work with each of the counties within Ohio to have the funds transferred to the county level and then to each political subdivision within the county. Agreements will have to be reached at the state level as to how further allocation of funding will be conducted.

Where governments within a county (municipalities and townships) are unable to reach agreement regarding the sharing of the county's overall allocation, the Allocation Model provides for such sharing based on how the governments within the county have historically split funding for categories of government spending relevant to opioids abatement efforts. The historical analysis uses data reported by the U.S. Census Bureau on local government spending by certain functions.

Voting to REJECT the Plan will result in continuing litigation, which could last years and will significantly delay receipt of funding to abate the opioid crisis. The ability to obtain value for Creditors would be uncertain without the various settlements contemplated by the Plan.

Purdue Pharma, L.P. and its owners, the Sackler Family, will continue to exhaust assets in litigation that could instead be more quickly received by public and private actors to be used to abate the opioid crisis. Based upon the sheer number of Creditors involved in the Opioid Litigation against Purdue Pharma, L.P. and the Sackler Family, it is also possible that many Creditors could be left receiving far less or even nothing after years of litigation compared to what may be received if the Plan is approved.

II. The Disclosure Statement:

The purpose of the included Disclosure Statement is to describe the Plan completely and accurately so that you may make an informed decision whether to accept or reject the Plan.

The Disclosure Statement includes an overview of the Plan, the effects of confirmation of the Plan, certain risk factors associated with the Plan, and the manner in which distributions will be made under the Plan. The Disclosure Statement also discusses the confirmation process and the procedures for voting.

III. Summary of the Plan:

The Plan proposes that the majority of the Debtors' assets be dedicated to programs to abate the opioid crisis. Estimated billions of dollars will flow into abatement trusts established for the benefit of states and localities, as well as other creditor groups such as Native American Tribes, hospitals, and children with a history of Neonatal Abstinence Syndrome ("NAS") and their guardians.

Each of the abatement trusts, including the trust that will allocate funds to the states and political subdivisions, require that the funds be dedicated exclusively to opioid abatement efforts. No other purpose is permitted.

The Plan increases the amount that Purdue Pharma's existing shareholders will be required to pay in the aggregate from the initially proposed amount of \$3 billion to the increased amount of \$4.5 billion. Of this total amount, \$225 million has been paid by the shareholders to satisfy their civil settlement with the United States Department of Justice, leaving \$4.275 billion for the creditors in the bankruptcy case. The additional \$1.275 billion in funds can be directed towards abatement efforts.

If the Plan is approved, Purdue Pharma will cease to exist. On the Effective Date, the Debtors' businesses will be transferred to a newly created company, which will be indirectly owned by two of the opioid abatement trusts. No federal, state, or local government entity will own the equity of the new company.

The new company will be a private company, will be required to operate in a responsible and sustainable manner, and will be subject to the same laws and regulations as any other pharmaceutical company. The new company will, however, be historic and unique because it will be governed by a charter that will require that it deploy its assets to address the opioid crisis in two ways.

First, the new company will continue the Debtors' development of opioid overdose reversal and addiction treatment medications. The new company will be authorized to deliver an unlimited amount of such medications at cost when development is complete.

Second, this new company will continue to grow the Debtors' non-opioid businesses, including developing a pipeline of non-opioid product with the potential to address several serious medical conditions, with resulting improvements in the value of the business benefiting the relevant opioid abatement trusts.

Approximately \$5 billion in value will be provided to trusts, each with a mission to fund abatement of the opioid crisis. Of the approximately \$5 billion in value that will be provided to trusts with a mission to fund abatement of the opioid crisis, approximately \$250 million will be distributed to a trust for hospitals, \$365 million will be distributed to a trust for insurers and other third-party payors, and \$60 million will be distributed to a trust for Neonatal Abstinence Syndrome monitoring programs.

The remainder will be distributed to the two abatement trusts established for non-federal domestic governmental entities and tribal authorities. The National Opioid Abatement Trust (“NOAT”), is the trust responsible for holding and distributing proceeds to the political subdivisions.

The Plan is supported by most of the Debtors’ creditor constituencies, including the Ad Hoc Committee (which includes the political subdivision and municipal claimants), the Multi-State Governmental Entity Group (the “MSGEG”), the Native American Tribes Group, the Ad Hoc Group of Individual Victims, the Ad Hoc Group of Hospitals, the Third-Party Payor Group, the Ratepayer Mediation Participants and the Neonatal Abstinence Syndrome (NAS) Committee.

IV. The National Opioid Abatement Trust (“NOAT”)

The settlement framework provides for the establishment of two public creditor trusts, which will receive the remainder of the approximately \$ 5 billion in value to be provided for abatement. Residual value after satisfying other obligations under the Plan will be distributed through the NOAT and the Tribe Trust. The NOAT trust is the abatement trust established for non-federal domestic governmental entities, which includes political subdivisions of the state.

A schedule of the distributions to be received by NOAT and the Tribe Trust is set forth below:

| <u>Aggregate Amount Received</u> | <u>NOAT Allocation</u> | <u>Tribe Trust Allocation</u> |
|---|-------------------------------|--------------------------------------|
| \$0-50 million | ----- | 100% |
| \$50 million- \$1 billion | 100% | ----- |
| \$1 billion- \$3 billion | 97.0650% | 2.9350% |
| \$3 billion - \$5 billion | 97.1875% | 2.8125% |
| \$5+ billion | 97% | 3% |

A detailed methodology was agreed upon for determining the percentage of abatement funds allocated to each state, which is based on, among other things, prescription opioid sales, the prevalence of pain reliever use disorder, overdose deaths, population and other factors. The formula was developed through extensive negotiations among the Attorneys General of various states.

The allocation formula consists of the following metrics:

(a) 85% sub-allocated among (i) 25% amount of prescription opioid sales as measured by morphine milligram equivalents (“MME”), (ii) 22% number of persons suffering from pain reliever use disorder, (iii) 22% number of overdose deaths, (iv) 31% population and (b) 15% based on the Opioid Multi-District Litigation (“MDL”) Plaintiffs’ proposed “negotiation class” metrics.

(i) Amount of Prescription Opioids Sold as Measured by MME:

The MME metric reflects the intensity of prescription opioid sales by state over a nine-year period from 2006 to 2014. The period from 2006 to 2014 encompassed the peak years of opioid sales in most states. This measure accounts for the flow of prescription opioids from manufacturers to distributors to pharmacies.

(ii) Pain Reliever Use Disorder

The Pain Reliever Use Disorder metric consists of the number of people in each state with pain reliever use disorder. This metric included all three prior years in which pain reliever use disorder was broken down by state, 2015-2017, and included both people receiving treatment and those who are not.

(iii) Overdose Deaths

The overdose death metric includes two measures: (1) overdose deaths caused by opioids and (2) overdose deaths caused by all drugs. The overdose death figures used for the metric are from the years 2007-2017.

(iv) Population

Population is measured by the 2018 U.S. Census estimate.

(v) Negotiation Class Metrics

The Opioid MDL Plaintiffs’ proposed “negotiation class” metrics weighting factor consists of the Allocation Model applied at the state level.

The Allocation Model employs a three-factor analysis to allocate potential opioids settlement proceeds among counties. The Allocation Model gives equal weight to each of these factors.

The three factors are:

(a) Opioid Use Disorder (“OUD”). Under this factor, each county is assigned a percentage derived by dividing the number of people in the county with OUD by the total number of people nationwide with OUD. The Model uses data for 2006-2016.

(b) Overdose Deaths. This factor assigns to each county a percentage of the nation’s opioid overdose deaths.

(c) Amount of Opioids. This factor assigns to each county a percentage of the national opioids shipments during 2006-2014 that produced a negative outcome.

Each county’s share of national shipments is multiplied by the higher of two ratios: (1) the ratio of the percentage of people in the county with OUD to the percentage of people nationwide with OUD; or (2) the ratio of the percentage of people in the county who died of an opioid overdose between 2006-2016 to the national percentages of opioid overdose deaths during that time.

Where governments within a county (municipalities and townships) are unable to reach agreement regarding the sharing of the county’s overall allocation, the Allocation Model provides for such sharing based on how the governments within the county have historically split funding for categories of government spending relevant to opioids abatement efforts. The historical analysis uses data reported by the U.S. Census Bureau on local government spending by certain functions.

Based upon these metrics, the Plan provides that Ohio shall receive a 4.3567051408% of the NOAT funds. For comparison purposes, only California, Florida, New York, Pennsylvania, and Texas will be entitled to a larger percentage. The complete state by state allocation is included in the table located on page 98-99 of the Plan.

V. Summary of the Official Committee of Unsecured Creditors Plan Support Letter

The Official Committee of Unsecured Creditors (the “UCC”) has detailed its reasons for supporting the Plan and encouraging other Creditors to also vote in favor of the Plan’s adoption.

The UCC states in the Plan Support Letter, that the Plan is a better outcome for the majority of the Creditors than any other available alternative based on the following fundamental premises:

- (i) claimants need recoveries now, not at some uncertain time in the future;
- (ii) the ability to obtain such value for creditors would be uncertain without the various settlements contemplated by the Plan;
- (iii) without the Plan, there is no clear mechanism to provide value to the creditors who need it;
- (iv) the Sacklers likely are liable to the Debtors (and thus to their creditors) in amounts far in excess of the Settlement Amount, but obtaining judgments to establish that liability could take years; and there can be no guarantee of success;

(v) The Sacklers have assets far in excess of the \$4.275 billion Settlement Amount, but obtaining a judgment against the Sacklers does not guarantee that either the Debtors or their creditors will be able to access those assets, many of which are in overseas trusts;

(vi) In addition to the Debtors' claims against the Sacklers, the UCC believes that the Debtors' creditors may well also hold direct claims against the Sacklers far in excess of their total assets. Without the Preliminary Injunction and settlement in place to restrain litigation against the Sacklers, the Sacklers are likely to exhaust their collectible assets fighting and/or paying only the claims of certain creditors with the best ability to pursue the Sacklers in court.

VI. Approving the Plan Releases the Debtors from Future Opioid Related Claims

If the Plan is approved, you will be deemed to have released all Released Claims that have been, are or could have been brought by (1) such Governmental Unit or Tribe in its own right, or on behalf of or in the name of another Person or (2) any other governmental official, employee, agent or representative acting or purporting to act on behalf of such Governmental Unit or Tribe.

The Released Claims include claims against the Debtors, their Estates or the Chapter 11 Cases, including, without limitation, claims that are the subject matter of, or the transactions or events giving rise to, any Claim or Interest that is treated in the Plan. Additional Released Claims are included and can be reviewed fully on page 36 of the Plan.

The "Released Parties" are the Debtors and each of the Debtors' Related Parties. The complete list of Released Parties is extensive, including Purdue Pharma, LLC subsidiaries, affiliates, successors, assigns and Sackler individual family members. Please examine Appendix H of the Plan to be fully aware of the identify of all Released Parties.

VII. Requirements for Confirmation of the Plan:

Under Section 1126(c) of the Bankruptcy Code, an entire class of claims is deemed to accept a plan if the plan is accepted by creditors that hold at least two-thirds in amount and more than one-half in number of the allowed claims in the class.

The hearing at which the Court will consider the Confirmation of the Plan (the "Confirmation Hearing") will be held on August 9, 2021 at 10:00AM, E.S.T.

VIII. Voting Recommendation and Conclusion:

Recommendation: Acceptance of the Plan

As mentioned, the Plan is supported by the majority of the Creditor constituencies.

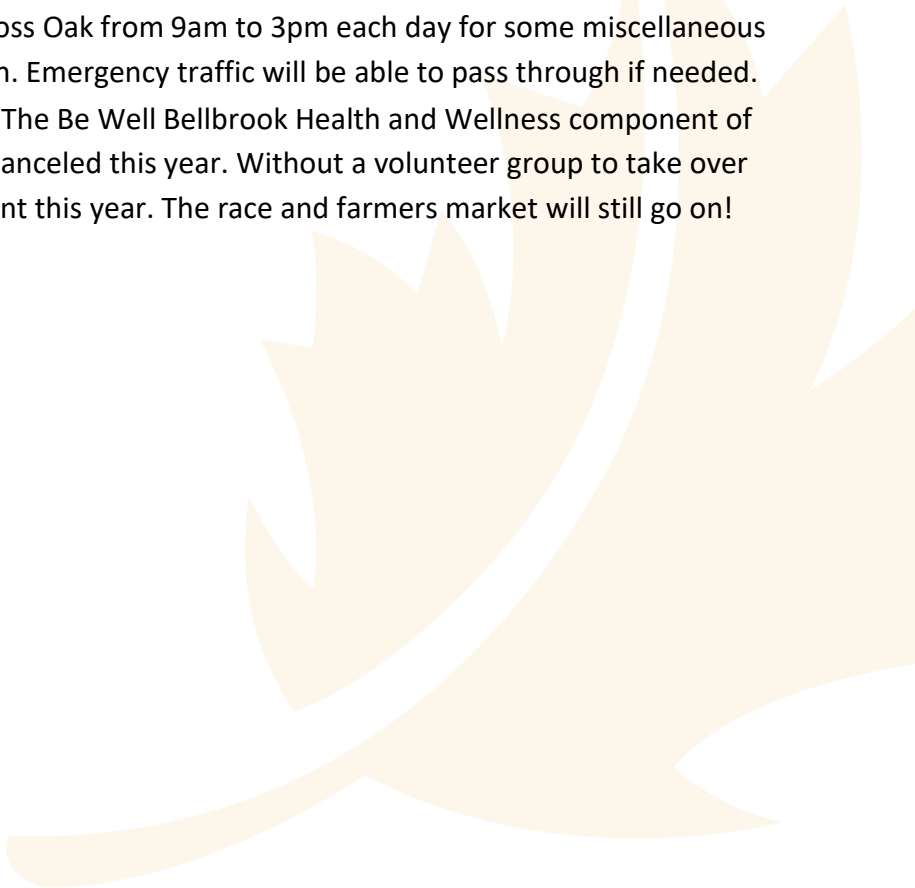
The Plan is the product of a six-month Mediation and twenty months of bankruptcy court proceedings focused on promoting agreement between the numerous Public and Private

Claimants. Without such an agreed resolution, Creditors will inevitably compete against one another for value in costly and time-consuming litigation of all against all.

Without the Preliminary Injunction and Settlement in place to restrain litigation against the Sacklers, the Sacklers are likely to exhaust their collectible assets before all Creditors are compensated.

The Plan offers certainty and a timely resolution to the Opioid Litigation so that public agencies may begin receiving funds from Purdue Pharma, LLC and the Sacklers for local opioid abatement programs.

To: Mayor & City Council
From: Melissa Dodd, City Manager
Date: June 25, 2021
Subject: City Manager Update

- **Streetscape Plan Update** – Ryan and I met with the lead project manager from Kleingers and received the first draft of the streetscape master plan. We were very impressed with it and were also able to add input. The next step will be the final draft which should be ready near the beginning of September. Next steps for roll out and input will need to be determined.
 - **Fire Department Maintains Class 2 ISO Rating** – Bellbrook Fire Department received notice that they will maintain their Class 2 ISO rating! This rating is on a scale of 1 being the highest and 10 being the lowest. This puts Bellbrook Fire in the top 7% of departments in Ohio. Only 5 departments in Ohio have a Class 1 rating. This is a great honor for Bellbrook Fire to maintain this rating! Congratulations to all of the crew at the Fire Department!
 - **November Levy** – All of the necessary documents have been filed as of July 7th with the Board of Elections to put the levy on the November ballot. I have created a staff report for the process and steps to create a Ballot Issue Committee and it has been shared with the Mayor.
 - **Wilmington Dayton Road Closure** – The week of July 12th Wilmington Dayton Road will be closed from Centerville Station to Moss Oak from 9am to 3pm each day for some miscellaneous work to be completed on that stretch. Emergency traffic will be able to pass through if needed.
 - **Be Well Bellbrook Event Canceled** – The Be Well Bellbrook Health and Wellness component of the Brook Mills race will have to be canceled this year. Without a volunteer group to take over the event, it is best to cancel the event this year. The race and farmers market will still go on!
- 



To: City Council
From: Melissa Dodd, City Manager
Date: July 1, 2021
Subject: Levy Campaign Information

Overview

For a levy committee to be formed, procedures are outlined by the Secretary of State to guide such an effort. This staff report will provide a brief overview of steps which would need to be taken as well as references for more in-depth individual research.

Basics of a Ballot Issue Committee

What is a Ballot Issue Committee?

A ballot issue committee is a political action committee that is organized to support or oppose a proposed or certified ballot issue or question. This type of committee is often referred to as a ballot issue PAC. Ballot issues include constitutional amendments, liquor options, initiatives and referenda and charter amendments.

Are reports required for contributions and expenses?

Yes, there are 2 reports which will need filed – a Pre-Election report and a Post-Election report. If financial activity happened after the election then additional reports would need filed.

Where are they filed?

With the county board of elections.

Are there limitation on public employee involvement?

Yes, public employees may not solicit or be solicited for contributions while performing their official duties or while they are in those areas of a public building where official business is transacted or conducted. No public employee may solicit contributions while performing official duties or while in areas of a public building where official business is conducted. The term “public employee” does not include any person holding an elective office.

What about records retention?

Record Retention Committees must keep their records for six years. The boards of elections and the secretary of state must also keep all reports filed with them for six years.

How do you choose the committee?

A ballot issue committee must have a zero balance, no outstanding debts and no outstanding loans before it can terminate. In order to spend down to a zero balance, a ballot issue committee may make any expenditure that fits the permissive use of funds criteria. When these criteria have been met, a committee must file a final report. This report should list all activity, if any, that has occurred since the previous report. The termination box must also be marked when the committee desires to terminate. There is no separate form for terminating.

Political Action Committee Formation Steps

- Designate a Treasurer prior to receiving contributions or making expenses using form 30-D Designation of Treasurer and file with the Secretary of State. This is also considered the committee's "registration form"
- Open a bank account for the committee to isolate and account for financial activities

References

The Ohio Secretary of State has developed an Ohio Campaign Finance Handbook. The specific chapter which applies to a local levy campaign is Chapter 8 – "Ballot Issue Committees". The link to the pertinent chapter in the handbook is below:

<https://www.sos.state.oh.us/globalassets/candidates/cfguide/chapters/chapter8.pdf>



To: City Council
From: Melissa Dodd, City Manager
Date: July 1, 2021
Subject: Adding an Additional Holiday

Overview

With the recognition of Juneteenth as both a federal and state holiday, I was asked to provide information on how the city could also recognize the holiday and what it would cost.

Cost

The cost was calculated based on the daily rates of eligible full-time employees who are not salaried. The bargaining unit cost was calculated based on the provisions of each contract as holidays are awarded as compensatory time. Provisions were also included to recognize those who work the holiday as well.

| | |
|-------------------------------|-------------|
| COST OF ADDITIONAL HOLIDAY | |
| Non-Bargaining Unit Employees | \$3,848.34 |
| Bargaining Unit Employees | \$7,080.32 |
| Total | \$10,928.66 |

Next Steps

To observe an additional paid holiday, updates would need to be made to the Personnel Policy Manual and the three bargaining unit contracts.

The Personnel Policy Manual is annually updated by ordinance. The bargaining unit contracts would need to be modified with each of the units independently and also brought to council by way of resolution for approval.

2022 Budget Schedule

October 11 – 6pm Work Session with Council – Administration and Service Departments

October 25 - 6pm Work Session with Council – Police and Fire Departments

November 8 – 6pm Work Session with Council –Capital

November 22 – Introduction of Budget Ordinance

December 13 - Public Hearing of Budget Ordinance