

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Regular Meeting
October 25, 2021

PRESENT: TJ Hoke
Ernie Havens
David Van Veldhuizen
Forrest Greenwood
Elaine Middlestetter
Mayor Schweller

ABSENT: None

ALSO PRESENT: City Manager Rob Schommer

REGULAR MEETING

Mayor Schweller called the regular meeting to order at 7:00 pm.

ROLL CALL

Mr. Hoke, yes; Mr. Havens, yes; Dr. Van Veldhuizen, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes;
Mayor Schweller, yes.

APPROVAL OF MINUTES

Mayor Schweller asked if anyone had any comments or corrections to the minutes of October 11, 2021.
Hearing none he declared the minutes approved.

MAYOR'S ANNOUNCEMENTS/SPECIAL PRESENTATION:

Mayor Schweller announced there was a special guest in attendance as well as a proclamation for Metastatic Breast Cancer Awareness. Mayor Schweller invited Ashley Fernandez and Councilmember Forrest Greenwood to join him at the podium as he read the Proclamation. Mayor Schweller presented a signed copy of the Proclamation to Ms. Fernandez upon reading it. He then invited Ms. Fernandez to speak.

Ms. Fernandez thanked Council for listening to her at the last meeting and making the Proclamation come to fruition.

Mayor Schweller then recognized Mr. Greenwood for meeting Ms. Fernandez while campaigning and bringing her to Council for this Proclamation, then invited him to speak.

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Mr. Greenwood stated he met Ashley while walking and campaigning and noted she was a vibrant and notable person. When he found out she was seeking a Proclamation to make sure everyone is aware of Metastatic Breast Cancer, he facilitated her coming to a meeting to make the request. Ms. Fernandez again thanked Mr. Greenwood and Council for making it happen.

Mayor Schweller thanked Ms. Fernandez and offer thought and prayers for the best possible outcome for her.

PUBLIC HEARING OF ORDINANCES - none

INTRODUCTION OF ORDINANCES - none

RESOLUTIONS

Mr. Hoke read **RESOLUTION 2021-CC Authorizing an Amendment to the Cost Not to Exceed Amount of the Accepted Bid for Repairs and Repainting of Water Tower #1 and Expending Funds to Cover the Cost of goods and Services Previously ordered for the Project.**

Mr. Schommer explained this Resolution allows for an increase in the original approved amount to include additional repair and repainting of the water tower. He added that this work would likely need done in the near future, and since the company had materials and resources mobilized, it would be cost effective to add to the project now. He added there are adequate funds already appropriated; therefore, there is no need for any additional appropriations, only the authority to increase the cost of the original project.

Mr. Hoke made a motion to adopt **RESOLOTION 2021-CC**. Mrs. Middlestetter seconded the motion. Upon the call of the roll; Mr. Hoke, yes; Mr. Havens, yes; Dr. Van Veldhuizen, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mayor Schweller, yes. The motion passed 6-0

OLD BUSINESS – none

NEW BUSINESS – none

CITY MANAGER REPORT

Mr. Schommer reported the following:

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- Employment positions of Planning and Zoning Administrator and Clerk of Council are underway. Planning and Zoning Administrator has had an offer of employment and a background is currently underway. Clerk of Council applications have been screened and an executive session of this meeting will include review of those and scheduling of interviews.
- The downtown streetscape study will incorporate the feedback and comments from the community forum. He stated a work session will be scheduled for Kleingers to discuss and present the final report.

Mayor Schweller thanked Mr. Schommer for the report and noted the extra work and effort only being employed less than 90 days and hasn't missed a beat.

Mr. Hoke asked about concerns about the "bump-outs" in the study and hopes due to comments they are not completely eliminated. Mr. Schommer stated having Kleingers coming back in to discuss the report and comments will help find ways of how it can be addressed.

COMMITTEE REPORTS

Service – Mr. Greenwood reported there are in-depth inspections on our water towers, and it would be cost effective to do the extra work to the water tower. He added if there was a way to set up a process to take advantage of available contractors to do drain and culvert work to save money similar to the water tower, it would benefit the City.

Safety – Mr. Hoke followed up the tornado siren discussion, noting the cost of some of the systems has dropped. He noted that if there are any obstacles to work through, let him know and wants to make sure we continue to do our due diligence on the project.

Finance – Dr. Van Veldhuizen reported the budget work sessions have begun and will continue through October, looking forward to reviewing and evaluating all the information.

Community Affairs – Mrs. Middlestetter reminded everyone Trick-or-Treat will be on October 31, just as in past years and noted the Mayor's and Manager's association came together several years ago and agreed to have it on the 31st for consistency.

CLERK'S REPORT

- November 8 – 6pm Budget Work Session– Capital Improvement Plan

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- November 22 – Introduction of 2022 Budget Ordinance
- December 13 - Public Hearing of 2022 Budget Ordinance

COMMENTS

Mr. Greenwood provided a detailed statement about his service as a Council Member and personal details. He described why he enjoys serving Bellbrook and asked for voters to support him to continue serving.

Mr. Havens noted his appreciation to Council to do the Proclamation for Ms. Fernandez. He also noted the Museum's Ghost Walk and stated it was very informative, encouraging everyone to take the opportunity to do it. He thanked members of the Museum for putting the event on.

Mr. Hoke also noted the importance of the Proclamation and how breast cancer touches so many people. He added he would like to see the City do anything it can next October for additional support for breast cancer. He also congratulated fall sports noting the high school football team is going to State playoff and the 4th and 5th grade pee wee teams going to their respective championships. He thanked and commended all the parents for supporting the athletes.

Dr. Van Velhuizen noted he enjoyed seeing the art festival this weekend as well all the summer activities such as the music in the park. He reminded everyone to exercise their civic duties and make sure to go vote.

Mrs. Middlestetter echoed the breast cancer awareness efforts and the Proclamation. She also noted the Ghost Walk by the Museum and reminded everyone how nice the museum is, and to take advantage of visiting it.

Mayor Schweller stated he too is on the ballot and was appreciative he is unopposed and thanked the residents of Bellbrook for their support. He added Issue 5 will also be on the ballot and how important it is, noting it is not new money or a new tax, a renewal.

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PUBLIC COMMENT – None

EXECUTIVE SESSION

Mayor Schweller noted the regular portion of the meeting for the viewing audience is complete, and there was a need for an Executive Session to consider the appointment, employment or compensation of a public employee.

Dr. Van Veldhuizen made a motion to enter into executive session, Mr. Hoke seconded the motion. On the call of the roll: Mr Hoke, yes; Mr. Havens, yes; Dr. Van Veldhuizen, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mayor Schweller, yes. Motion passed 6-0 and Council retreated into executive session at 7:43pm.

At 9:10pm Mrs. Middlestetter made a motion to exit executive session, Mr. Havens seconded the motion. On the call of the roll: Mr Hoke, yes; Mr. Havens, yes; Dr. Van Veldhuizen, yes; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mayor Schweller, yes. Motion passed 6-0 and Council exited executive session.

ADJOURNMENT

The Mayor announced no decisions, recommendation or formal actions took place in executive session, and that there was no further business for Council at this meeting. He adjourned the meeting at 9:13PM.



Mayor Schweller, Mayor



Robert Schommer, Clerk of Council