

RECORD OF PROCEEDINGS
Minutes of Bellbrook City Council Work Session
November 8, 2021

PRESENT: TJ Hoke
Ernie Havens
Forrest Greenwood
Elaine Middlestetter
Mayor Schweller

ABSENT: Dr. Van Veldhuizen

ALSO PRESENT: City Manager Rob Schommer, Police Chief Doug Doherty, Fire Chief Anthony Bizzarro, Director of Service Ryan Pasley.

WORK SESSION

Mayor Schweller called the work session meeting to order at 6:00 pm.

ROLL CALL

Mr. Hoke, yes; Mr. Havens, yes; Dr. Van Veldhuizen; Mr. Greenwood, yes; Mrs. Middlestetter, yes; Mayor Schweller, yes.

Mrs. Middlestetter made a motion to excuse the absence of Dr. Van Veldhuizen, and the motion was seconded by Mr. Hoke. On a call of the roll, motion passed unanimously.

APPROVAL OF MINUTES

Approval of the October 25, 2025 Work Session meeting minutes. Mayor Schweller asked if there are any corrections or comments to the presented minutes. Hearing none, he declared the minutes approved.

NEW BUSINESS

- 2022 Budget Discussion – Capital Improvements

Mayor Schweller thanked Council for having the budget work sessions and staff for assembling the budget material, noting that this year's schedule is ahead of previous years and better for the process. He then turned the discussion over to Mr. Schommer.

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Mr. Schommer introduced information and provided an update about the 2022 budget specifically the Capital Improvement Plan. He noted there is a difference between the Capital Improvement Plan and the Capital Improvement Fund. Mr. Schommer explained the Plan is comprised of items from various funds, and the Fund is related to expenditures from that specific source. He then explained the details of requested expenditures for the 2022 Capital Plan.

Mr. Pasley explained the projects for Streets to include the annual street paving and the purchase of a backhoe to replace the 16 year old unit. Mr. Hoke inquired about maintenance needs on the current unit and how long it would continue to last. Mr. Pasley explained it has had to be towed back to the maintenance facility, and it is a critical piece of equipment for main breaks, etc.

Mr. Schommer explained the current practice for the CIP will be improved in future years, as the current method is only a list of annual expenses for Capital without a plan including schedules, trends, depreciation, etc.

Mr. Schommer explained additional elements of the CIP, noting 2021 was left on the current plan due to the fact several items listed for 2022 would be taken care of in 2021. He also noted an increase of the expenses for storm water management repair and interior streets paving due to the passage of Issue 5. He also noted expenses for implementing initial projects for the Downtown Streetscape study.

Mayor Schweller inquired if the City had a confirmed Capital Fund. Mr. Schommer stated it is listed as an individual fund of the City, with revenue being a subsidy from the General Fund.

Mr. Hoke initiated a discussion about leveling out the budget in the annual Capital Fund. Mr. Schommer stated the plan moving forward would have more information about depreciation, forecasts, etc to show how each year affects the next to potential define balance.

Mr. Schommer discussed the infrastructure portion of the CIP including the Franklin Street bridge, storm water system and Downtown Streetscape.

Chief Bizzarro discussed the Fire CIP including portable radio needs. He indicated when the radio system changed over in 2008, the radios were purchased and are now coming to end of service. He then explained the need for a replacement medic for a unit that is 17 years old. New standards of safety and equipment are included in new medics that will help providing safety and services. Mr. Schommer stated there would be lease financing options for the medic purchase, reducing the initial outlay.

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Mr. Hoke asked how often a second medic is used. Chief Bizzarro stated the medics are rotated for front line service to even out use, but frequently both are out on calls.

Mr. Schommer explained details of the CIP related to use of ARPA funds including primary storm water projects

COMMENTS

Mr. Greenwood - none

Mr. Havens -none

Mr. Hoke -none

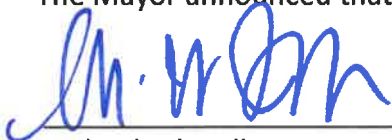
Mrs. Middlestetter – none

Mayor Schweller - none

PUBLIC COMMENT – None

ADJOURNMENT

The Mayor announced that there was no further business and adjourned the meeting at 6:58PM.



Michael Schweller, Mayor



Robert Schommer, Clerk of Council