

Planning Board Meeting August 19, 2021, 6:00 pm Agenda

- 1. Call to Order
- 2. Roll Call
- 3. Approval of prior minutes of May 20, 2021
- 4. Old Business
- 5. New Business
 - PB 21-02 Lot Combo of Lots 70 and 69
 - PB 21-03 Lot Split of 4100 SR 725
- 6. Open Discussion
- 7. Adjournment



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BELLBROOK PLANNING BOARD PUBLIC MEETING MINUTES May 20, 2021 6:00 PM

PRESENT: Mr. Tim Tuttle Mr. Ed Stangel Mr. Denny Bennett

ABSENT: Mr. Harding and Chairperson Thompson

Jessica Hansen Planning and Zoning Administrative Assistant was also in attendance.

CALL TO ORDER

<u>Acting Chairman Bennett</u> called the meeting of the Planning Board to order at 6:00 PM. The Clerk called the roll. Mr. Tuttle, yes; Mr. Stangel, yes; Mr. Bennett, yes.

Mr. Bennett made a motion to excuse Mr. Harding and Mr. Thompson from the meeting.

FORMAL APPROVAL OF MINUTES

<u>Chairman Bennett</u> asked if there were any corrections or additions to the minutes of March 18, 2021. <u>Mr. Stangel</u> made a motion to approve the minutes and it was seconded by <u>Mr. Tuttle</u>. All were in favor. The minutes are approved as written.

OLD BUSINESS

• Changes to Article 14

<u>Mrs. Hansen</u> explained that after the Planning Board had finished reviewing the updated Article 14 it was sent for legal review. There were many changes and additions made to the draft. It was decided that it should be looked at again by this Board.

<u>Mr. Tuttle</u> asked about 14.07.6 Fences where it states that a fence can extend to the front edge of the principal building making them parallel with the front of the house. <u>Mrs. Hansen</u> explained that this is the original way it was written. She supposed that it is due to the small and narrow lot sizes.

<u>Mr. Tuttle</u> also referred to 14.09 Term Limits. He suggested a possible exception for business owners to allow them to remain on the Board for extra terms if another business owner does not apply. <u>Mr. Bennett</u> does not remember it being a major problem in the past. <u>Mr. Stangel</u> hoped that the interest from the citizens to get involved following the revitalization project will continue. All agreed that the wording should be updated to allow the exception of necessary.

<u>Mr. Tuttle</u> then pointed out the sections 14.4 and 14.15 both speak to the appeals process but in the first it states they will be heard by the Board of Zoning Appeals but 14.15 says they will be heard by Council. <u>Mrs. Hansen</u> said that is a mistake and 14.15 will be corrected to state the BZA and 14.4 will be removed as it is redundant.

<u>Mr. Stangel</u> made a motion to approve the changes to Article 14. <u>Mr. Tuttle</u> seconded the motion. The Clerk called the roll. Mr. Stangel, yes; Mr. Tuttle, yes; Mr. Bennet, yes. The motion passed 3-0.

NEW BUSINESS

• Zoning Verification Letter Fee

<u>Mrs. Hansen</u> reported that so far in 2021 the City has received five requests for Zoning Verification Letters. Most municipalities charge a fee due to the time required for research. The staff report showed the justification for the amount of \$50.00. The Board agreed with this idea.

2

<u>Mr. Stangel</u> made a motion to approve the Zoning Verification Letter Fee of \$50.00. <u>Mr. Tuttle</u> seconded the motion. The Clerk called the roll. Mr. Stangel, yes; Mr. Tuttle, yes; Mr. Bennett, yes. The motion was approved 3-0.

OPEN DISCUSSION

<u>Mr. Bennett</u> explained that he believed the City should put into place a ban on Bradford pear trees. They are originally from Southeast Asia and builders brought them in because they grow quickly. But they are now self-seeding themselves and choking out native plants. <u>Mrs. Hansen</u> added that she also did some research on the topic. She recommends that at a minimum the City should ban them and any non-native or invasive species in any new subdivision being planned. These trees will be banned from being sold starting 2023.

ADJOURNMENT

<u>Mr. Tuttle</u> moved that the meeting be adjourned, and <u>Mr. Stangel</u> seconded. The meeting adjourned at 6:34 PM.

Mr. Bennett, Acting Chair

Pamela Timmons, Secretary

Date

Date



To: Planning Board

From: Pamela Timmons, Clerk of Council

Date: August 17, 2021

Subject: Staff Report for RP 21-02 HVT Lots 69 & 70

Summary of the Request

Request to combine the two lots they own so that they can put up a fence around the perimeter of the property.

Applicant Information

Jason DeWeese 3627 River Birch Dr Bellbrook, OH 45305

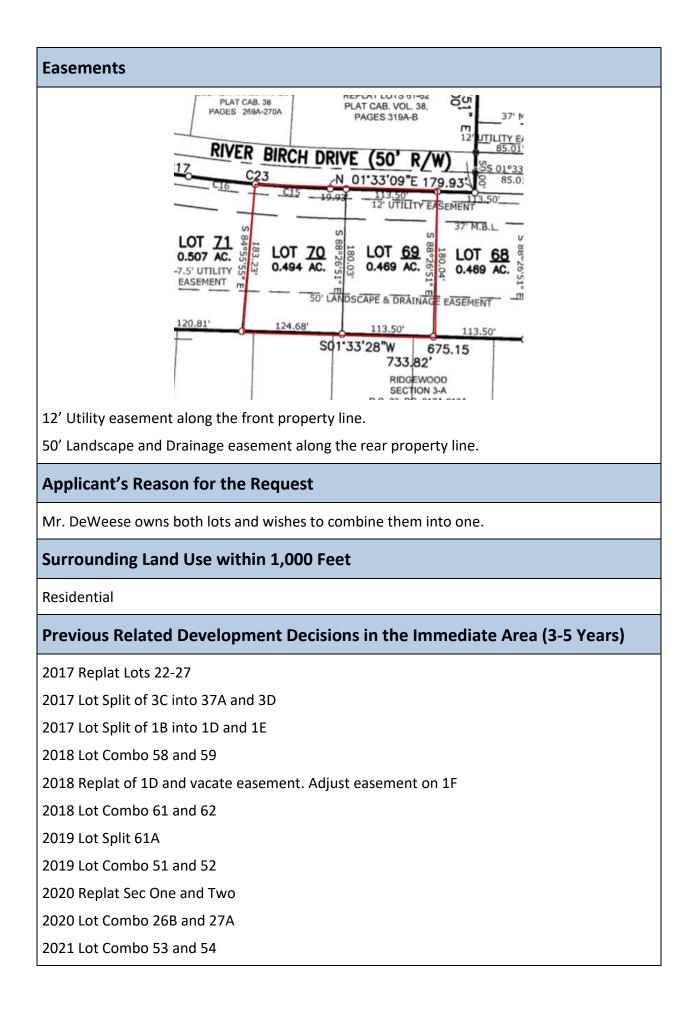
Current Zoning District

PD-1

Parcel Identification

L35000100030017400 and L35000100030017300





Not in Flood Plain

Supporting Maps & Graphics

Enclosed

Staff Recommendation





CITY OF BELLBROOK

SUBDIVISION LOT SPLIT/COMBINATION

15 EAST FRANKLIN STREET, BELLBROOK, OHIO 45305 (937) 848-4666 WWW CITYOFBELLBROOK ORG

DATE RECEIVED / / Z STAFF USE APPLICATION #_ RP 21-03
APPLICANT INFORMATION
NAME OF SUBDIVISION High view TETrace Section, Town, Range, Phase 3
LOCATION River Birch Lot 70+69 DEED BOOK NO. 38 PG.356A-3574
LOCATION River Birch Lot 70+69 DEED BOOK NO. 38 PG.356A-357A SUBDIVIDER NAME Clemens Builder - Joson Dewless (Owner) 937-307-6241 (cell)
ADDRESS(SUBDIVIDER) 3627 River Birch Dr Bellbrook
EMAIL(SUBDIVDER) 2500 @ the deweese 5. Com
NAME OF ENGINEER/SURVEYOR Brumbaugh Engineering Phone NUMBER
NAME OF ENGINEER/SURVEYOR Brumbaugh Engineering PHONE NUMBER Address(Eng./Sur.) 2270 South Mism; St, Weef Milton Off 45383
Email(Eng./Sur.)
REQUEST INFORMATION
NUMBER OF LOTS Z ARE THERE PUBLIC UTILITIES? GAS YES ELECTRIC YES WATER YES
SANITARY SEWER Yes
Is there area in the flood plain? No
IS THE AREA SUBJECT TO PERIODIC FLOODING ?
IS THERE A FEDERAL LAND PROGRAM INVOLVED?
PROPOSED USE OF SPLIT/COMBINATION Single Family House

I HEREBY CERTIFY THAT THE INFORMATION AND STATEMENTS GIVEN ON THIS APPLICATION ARE TRUE AND CORRECT TO THE BEST OF MY KNOWLEDGE. I UNDERSTAND THAT COMPLETING THIS APPLICATION DOES NOT GRANT APPROVAL OF THE PROPOSED LOT SPLIT AND/OR COMBINATION, I UNDERSTAND THAT IT IS THE DUTY OF THE PLANNING BOARD AND CITY COUNCIL TO DO 50.

OWNER/ENGINEER SIGNATURE

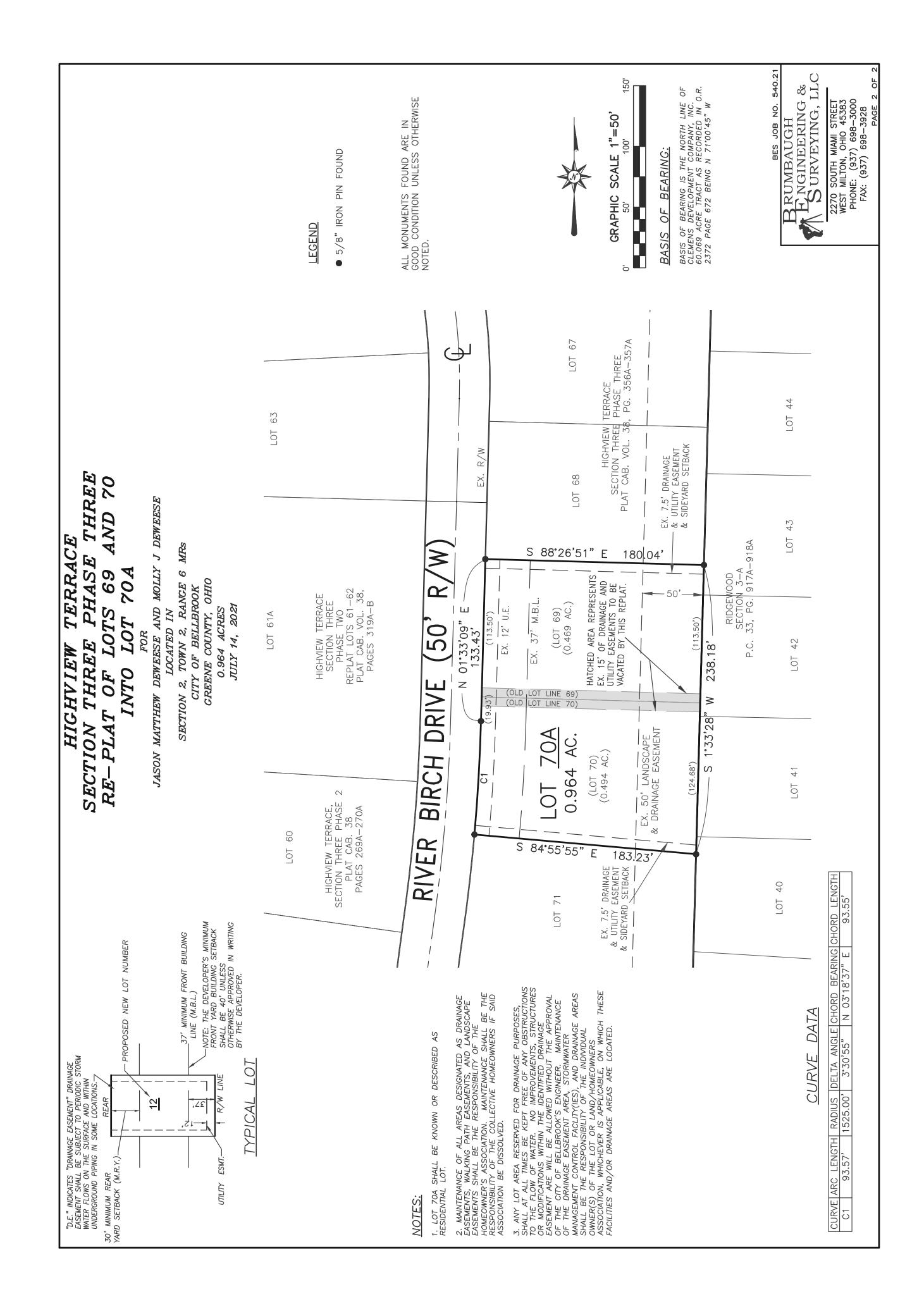
		OFFICE USE ONLY		100
FEE	PAYMENT TYPE		REVIEW AUTHORITY	
\$ 150-	CASH CHECK #	2230		
FIRE DEPT		SERVICE DEPT APPROVAL		
APPROVED-CONDITIONS	STAFF SIGNATURE		DATE/	

DATE 6,22,21

EW TEF EE PHL LOTS	BELLBROOK PLANNING BOARD:
INTO LOT 70A For Hew deweese and molly J deweese	CHAIRMAN RELL RROOK COLINCIL .
LOCATED IN 2, TOWN 2, RANGE 6 MR 1TY OF BELLBROOK	
UE C .964 .1LY	INE COUNTY AUDITOR: REBY APPROVE AND ACCEPT THIS PLAT AND RECOM DED SUBJECT TO THE INCLUDED AGREEMENTS. THIS DAY OF ERRED THIS DAY OF
	GREENE COUNTY AUDITOR
AT IS A SUBDIVISION CONTAINING 0.964 ACRES F LOTS 69 AND 70 AS RECORDED IN HIGHVIEW THREE PHASE THREE, PLAT CABINET 38, PAGES COURED BY JASON MATTHEW DEWEESE AND MOLLY IGH INSTRUMENTS RECORDED IN 2020–009070 AND THE DEED RECORDS OF GREENE COUNTY, OHIO.	COUNTY RECORDER: PLAT CABINET VOL. RECEIVED FOR RECORD THIS 20
	RECORDED THIS DAY OF20
CILLER BEITBROOK UN	GREENE COUNTY RECORDER
SITE NAME AND A STREET AND A ST	CERTIFICATION I HEREBY CERTIFY, TO THE BEST OF MY KNOWLEDGE, THAT THIS PLAT REPRESENTS A FIELD SURVEY OF JUNE, 2020 PERFORMED UNDER THE DIRECT SUPERVISION OF JOHN J. BRUMBAUGH AND THE MONUMENTS, THEIR LOCATION, SIZE & MATERIAL SHOWN HEREON EXIST AS LOCATED OR WILL BE SET AS INDICATED, ALL DIMENSIONAL DETAILS ARE BELIEVED CORRECT AND THAT THE SUBDIVISION RULES FOR THE CITY OF BELLBROOK, OHIO HAVE BEEN COMPLIED WITH.
BELL BRODA WAYNES VILLE VAYNES VILLE VOI TO SCALE)	JOHN J. BRUMBAUGH, P.S. DATE OHIO LICENSE NO. 8218
	BES JOB NO. 540.21 BES JOB NO. 540.21 BES JOB NO. 540.21 CONTRIBAUGH SURVEYING, LLC 2270 SOUTH MAMI STREET WEST MILTON, OHIO 45383 PHONE: (937) 698–3000 FAX: (937) 698–3928

DEDICATION	SECTION THRE
WE, THE UNDERSIGNED, BEING ALL THE OWNERS AND LIENHOLDERS OF THE LANDS HEREIN PLATTED, DO HEREBY VOLUNTARILY CONSENT TO THE EXECUTION OF SAID PLAT AS SHOWN HEREON, AND DO DEDICATE EASEMENTS AS SHOWN HEREON TO THE PUBLIC USE FOREVER. EASEMENTS SHOWN ON THE WITHIN PLAT ARE RESERVED FOR THE CONSTRUCTION, OPERATION, MAINTENANCE, REPAIR, REPLACEMENT OR REMOVAL OF WATER, GAS, SEWER, ELECTRIC, TELEPHONE OR OTHER UTILITIES OR SERVICES, AND FOR THE EXPRESS PRIVILEGE OF REMOVING ANY AND ALL TREES OR OTHER OBSTRUCTIONS TO THE FREE USE OF SAID UTILITIES AND FOR THE PROVIDING OF INGRESS AND EGRESS TO THE PROPERTY FOR SAID PURPOSES, AND ARE TO BE MAINTAINED AS SUCH FOREVER.	- PLAT OF INTC SON MATTHEW DE
SIGNED AND ACKNOWLEDGED OWNER LOTS 69 AND 70 IN THE PRESENCE OF:	SECTION 2, TOW CITY OF GREENE C
WITNESS BY: JASON MATTHEW DEWEESE	0.964 JULY
WITNESS BY: MOLLY J DEWEESE	
STATE OF OHIO, S.S.: THE FOREGOING INSTRUMENT WAS ACKNOWLEDGED BEFORE ME THISDAY OF, 20, BY JASON MATTHEW DEWEESE AND MOLLY J DEWEESE.	DESCRIPTION
NOTARY PUBLIC	AND BEING ALL OF LOTS 69 AND TERRACE SECTION THREE PHASE TH 356A-357A AS ACQUIRED BY JASO J DEWEESE THROUGH INSTRUMENTS 2021-015377 OF THE DEED RECO
STATE OF OHIO, S.S.: JASON MATTHEW DEWEESE AND MOLLY J DEWEESE, BEING DULY	
WOWLEDGE INTERESTED IN THIS DEDICATION, EITHER AS OWNERS OR LIENHOLDERS, HAVE UNITED IN ITS EXECUTION.	LITTLE
JASON MATTHEW DEWEESE MOLLY J DEWEESE MOLLY J DEWEESE SWORN TO AND SIGNED IN MY PRESENCE ON THIS DAY OF 20.	SUGAR CREEK RD
NOTARY PUBLIC	CS.R. 725
	VICINIT
COVENANTS, CONDITIONS AND RESTRICTIONS: THE LOTS OF THE WITHIN RE-PLAT ARE GOVERNED BY THE DECLARATION OF COVENANTS, CONDITIONS, RESTRICTIONS, ASSESSMENTS, ARTICLES OF INCORPORATION AND BY-LAWS OF THE "HIGHVIEW TERRACE SUBDIVISION HOMFOWNERS ASSOCIATION" AND OF WHICH	

OF THE MIGHTUREW TERRACE SUBDIVISION HOMEOWNERS ASSOCIATION , ALL OF WHICH ARE RECORDED ON HIGHVIEW TERRACE SECTION ONE, O.R. VOL. 2782, PG'S 450-483 & O.R. VOL. 2795, PG'S 619-637 OF THE DEED RECORDS OF GREENE COUNTY, OHIO AND SHALL BE IN EFFECT FOR HIGHVIEW TERRACE LOT 70A OF THIS PLAT.





To: Planning Board

From: Pamela Timmons, Clerk of Council

Date: August 17, 2021

Subject: Staff Report for RP 21-03 Lot Split 4100 SR 725

Summary of the Request

The First Baptist Church of Bellbrook wishes to split off two tracts of land from their property.

Applicant Information

First Baptist Church of Bellbrook 4100 St. Rt. 725 Bellbrook, OH 45305

Current Zoning District

R-1B

Parcel Identification

L35000100090007600



Easements



No recorded easements

Applicant's Reason for the Request

The Church wishes to split off two tracts of land. The contiguous property owner will then request to add these to his lot.

Surrounding Land Use within 1,000 Feet

Residential

Previous Related Development Decisions in the Immediate Area (3-5 Years)

None found.

Flood Plain Information

Not in Flood Plain

Supporting Maps & Graphics

Enclosed

Staff Recommendation





CITY OF BELLBROOK SUBDIVISION

LOT SPLIT/COMBINATION

15 EAST FRANKLIN STREET, BELLBROOK, OHIO 45305 (937) 848-4666 <u>www.cityofbellbrook.org</u>

DATE RECEIVED	// Staff		ON #		
APPLICANT INFORI	MATION				
NAME OF SUBDIVISION			Section	ON, TOWN, RANGE	8-2-6
LOCATION 410	DO STATE Route	725 DEE	р Воок No.	170 PG	434
	ELVIEN BADHIST				S83 NUMBER
Address(Subdivider)	4100 STATE RO	ote 725			
EMAIL(SUBDIVDER)					
NAME OF ENGINEER/SURV	EYOR Thomas K	MARSH PH	ONE NUMBER	937-847	1-2660
Address(Eng (Sur.)	8529 Byers	Rd. miamis	SPURG		
EMAIL(ENG SUR.)	nedougallmares	H@woh.rr	.com		
REQUEST INFORM					
NUMBER OF LOTS	ARE THERE PUBLIC UTILITIES?	GasE	LECTRIC	WATER	
SANITARY SEWER	STORM SEWER				
IS THERE AREA IN THE FLOO	D PLAIN?				
IS THE AREA SUBJECT TO PE	RIODIC FLOODING ?				
IS THERE A FEDERAL LAND P	ROGRAM INVOLVED?				
PROPOSED USE OF SPLIT/C					
OTHER COMMENTS					
					IT IS THE DUTY OF
	C	FFICE USE ONLY			
FEE	PAYMENT TYPE		REVIEW AU		
\$				PB	
APPROVED DENIED			POLICE DE		
APPROVED - DENIED	En Carton Cranton			_ DATE/	

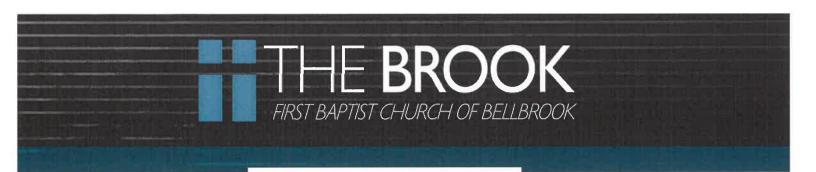
the Application Request Bellbrook	CITY OF BELL SUBDIVISIO LOT SPLIT/COMBI 15 EAST FRANKLIN STREET, BELLBRO (937) 848-4666 WWW.CITYOF	ОN NATION рок, Оніо 45305
DATE RECEIVED STAFF	USE APPLICATION #	
APPLICANT INFORMATION		
NAME OF SUBDIVISION	Section,	TOWN, RANGE,
Location	DEED BOOK NO.	PG
Subdivider Name	Рноле	NUMBER
Address(Subdivider)		
Email(Subdivder)		
NAME OF ENGINEER/SURVEYOR	PHONE NUMBER	
Address(Eng./Sur.)		
Email(Eng./Sur.)		
REQUEST INFORMATION		
NUMBER OF LOTS ARE THERE PUBLIC UTILITIES?	GASELECTRIC	WATER
SANITARY SEWERSTORM SEWER		
S THERE AREA IN THE FLOOD PLAIN?		
S THE AREA SUBJECT TO PERIODIC FLOODING ?		
S THERE A FEDERAL LAND PROGRAM INVOLVED?		
PROPOSED USE OF SPLIT/COMBINATION		
Other Comments		

*Owner/Engineer Signature ______ First Baptist Church of Bell Brock

		OFFICE USE ONLY	2	
FEE	PAYMENT	Гуре	REVIEW AUTHORITY	
\$	CASH CHECK	□#		
Fire D	EPT APPROVAL	SERVICE DEPT APPROVAL	POLICE DEPT APPROVAL	
APPROVED-CONDITION	STAFF SIGNATURE		DATE/	/

LOT SPLIT/COMBINATION

AUGUST 2020



August 4, 2021

City Of Bellbrook Planning and Zoning Division 35 East Franklin Street Bellbrook, Ohio 45305

Dear Planning and Zoning Division,

Enclosed you will find a signature on behalf of our Church by Steven Cline, Church Trustee consenting to the request by Jeffrey Day for the Subdivision Lot Split/Combination form that was filed by Kevin J. Desch, McDougall-Marsh Land Surveyors. We received word that you would need a signature from a Church representative (see attached email correspondence from Melissa Dodd, Bellbrook City Manager). We were not certain as to the other portion of the form if we needed to fill out anything else since the applicant is technically Jeffrey Day desiring to buy a parcel of our property that is adjacent to his current property.

Please let me know if you have any additional questions or further need of discussion. I can be reached at the church office at 937-848-4311 or via email at <u>pastornick@fbcthebrook.com</u>.

Thank you for your assistance with this matter.

Sincerely Yours,

Rev. Nick Osborn, Pastor

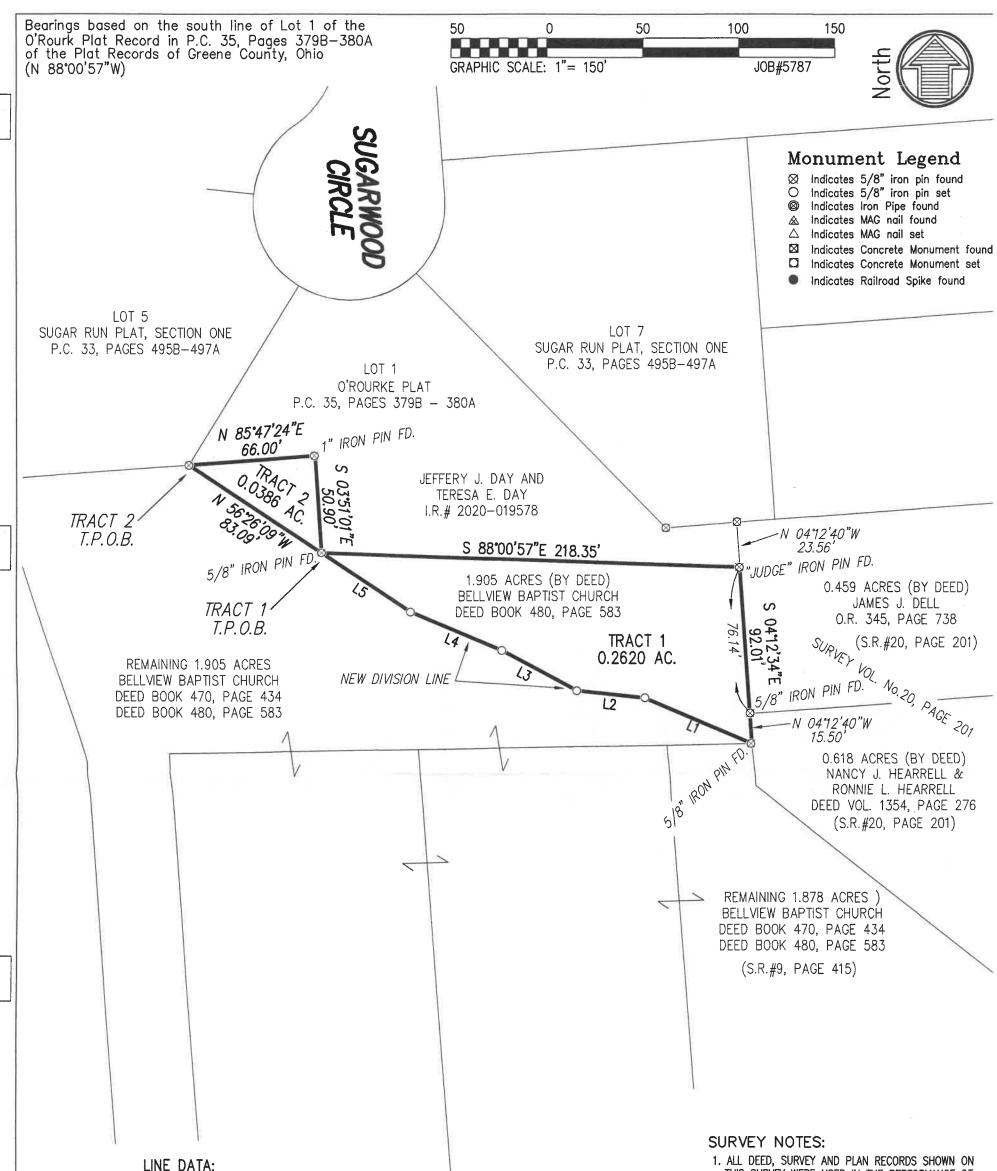








GREENE COUNTY SURVEYOR'S RECORD No.___, PAGE_



L3 N 61'50'34" W 44.52' L4 N 67'06'33" W 51.82'	NOTE: THE 0.2620 ACRE PARCEL AND 0.038 ACRE PARCEL ARE NOT TO BE CONSIDERED A INDEPENDENT BUILDING LOT AND IS TO BE CONVEYED WITH ADJOINING LOT 1	
SURVEYED BY: THOMAS K. MARSH REG. SURVEYOR NO. 77 APPROVED GREENE COUNTY ENGINEER By	Prepared by: McDougall - Marsh Land Surveyors 8529 Byers Road, Miamisburg, Ohio 45342	GRANTOR BELLVIEW BAPTIST CHURCH GRANTEE JEFFERY J. DAY AND TERESA E. DAY LOCATION Section 8 , Town 2 , Range 6 or Survey No.
RPCC, CITY, OR VILLAGE DAT	E / Tel: 937-847-2660 - Fax 937-847-2670 www.mcdougallmarsh.com	

S: \Jobs \5000 \5787 Jeff Day \5787 survey.dwg SURVEY J 7, 2021 - 2:38:37pm Kevii

McDougall - Marsh

Land Surveyors 8529 Byers Road, Miamisburg, Ohio 45342 Tel: 937-847-2660 - Fax 937-847-2670

Tract 1 0.2620 Acres

Situate in Section 8, Town 2, Range 6, M.Rs, City of Bellbrook, Greene County, Ohio. Being part of a remaining 1.905 acre parcel (by deed), conveyed to Bellview Baptist Church by Deed Book 480, Page 583 and Deed Book 470, Page 434 of the Deed Records of Greene County, Ohio, and being a tract of land more particularly described as follows:

All of the Plats and Deeds referenced hereon, are recorded in the Plat and Deed Records of Greene County, Ohio.

Starting for reference at a 5/8" iron pin found at the southerly corner of Lot 1 of O'Rourke Plat recorded in Plat Cabinet 35, Pages 379B-380A and conveyed to Jeffrey J. Day and Teresa E. Day by Deed I.R.# 2020-019578 and being the *True Point of Beginning*:

Thence, from said *True Point of Beginning*, S 88°00'57"E, with the south line of said Lot 1, for a distance of 218.35 feet to a "Judge" iron pin found at the southeast corner of said Lot 1 and on the west line of a 0.459 acre parcel (by deed) conveyed to James J. Dell by O.R. 345, Page 738:

Thence, S 04°12'34"E, with the west line of said 0.459 acre parcel, passing a 5/8" iron pin found at a distance of 76.14 feet, for a total distance of 92.01 feet to a 5/8" iron pin found at the northwest corner of a 0.618 acre parcel (by deed) conveyed to Nancy J. Hearrell and Ronnie L. Hearrell by Deed Volume 1354, Page 276:

Thence, with a new division line through said 1.905 acre parcel for the following five (5) courses:

1.) N 66°58'10"W, for a distance of 61.01 feet to a 5/8" iron pin set for a new corner:

2.) N 84°18'28"W, for a distance of 35.80 feet to a 5/8" iron pin set for a new corner:

3.) N 61°50'34"W, for a distance of 44.52 feet to a 5/8" iron pin set for a new corner:

4.) N 67°06'33"W, for a distance of 51.82 feet to a 5/8" iron pin set for a new corner:

5.) N 56°22'15"W, for a distance of 55.51 feet to the *True Point of Beginning*, Containing 0.2620 acres. Subject to all legal conditions, easements and right-of-ways pertaining to the premises herein described. This description prepared by McDougall - Marsh Land Surveyors. Based on a field survey made by same in January 2021, under the direct supervision of Thomas K. Marsh P.S. #7735. All iron pins set are 30" x 5/8" capped "Marsh 7735." Bearings are based on the south line of said Lot 1 (N 88°00'57" W) as recorded in Plat Cabinet 34, Pages 379B-380A of the Plat Records of Greene County, Ohio.

Said 0.2620 acres is not to be considered an independent building lot and is to be conveyed with adjoining Lot 1.

Thomas K. Marsh P.S. #7735

Date: _____

McDougall - Marsh Land Surveyors 8529 Byers Road, Miamisburg, Ohio 45342 Tel; 937-847-2660 - Fax 937-847-2670

Tract 2 0.0386 Acres

Situate in Section 8, Town 2, Range 6, M.Rs, City of Bellbrook, Greene County, Ohio. Being part of a Remaining 1.905 acre parcel, conveyed to Bellview Baptist Church by Deed Book 480, Page 583 and Deed Book 470, Page 434of the Deed Records of Greene County, Ohio, and being a tract of land more particularly described as follows:

All of the Plats and Deeds referenced hereon, are recorded in the Plat and Deed Records of Greene County, Ohio.

Starting for reference at a 5/8" iron pin found at a westerly corner of Lot 1 of O'Rourke Plat recorded in Plat Cabinet 35, Pages 379B-380A and conveyed to Jeffrey J. Day and Teresa E. Day by Deed I.R.# 2020-019578 and being the *True Point of Beginning*:

Thence, from said *True Point of Beginning*, N 85°47'24"E, with the southerly line of said Lot 1, for a distance of 66.00 feet to a 1" iron pin found at a southerly corner of said Lot 1:

Thence, S 03°51'01"E, continuing with the southerly line of said Lot 1, for a distance of 50.90 feet, to a 5/8" iron pin found at a southerly corner of said Lot 1 and at a northerly corner of said 1.905 acre parcel:

Thence, N 56°26'09"W, with a new division line through said 1.905 acre parcel, for a distance of 83.09 feet to the **True Point of Beginning**, Containing 0.0386 acres. Subject to all legal conditions, easements and right-of-ways pertaining to the premises herein described. This description prepared by McDougall - Marsh Land Surveyors. Based on a field survey made by same in January 2021, under the direct supervision of Thomas K. Marsh P.S. #7735. All iron pins set are 30" x 5/8" capped "Marsh 7735." Bearings are based on the south line of said Lot 1 (N 88°00'57" W) as recorded in Plat Cabinet 34, Pages 379B-380A of the Plat Records of Greene County, Ohio.

Said 0.0386 acres is not to be considered an independent building lot and is to be conveyed with adjoining Lot 1.

Thomas K. Marsh P.S. #7735

Date: _____